



TOWN OF JACKPOT, NEVADA ADVISORY BOARD

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Board Members

Teresa Hugill
Shawn Mathis
Bruce Ririe
Monica Burt
Alex Torrero

Jackpot Staff

Shawn Burt
Brian Hugill
Beth Lamb
Shelly Hester
Maria Salas

JACKPOT ADVISORY BOARD MINUTES

THURSDAY, DECEMBER 10, 2020

6:00 P.M. CALL TO ORDER:

The meeting of the Jackpot Advisory Board was called to order by Chairwoman Hugill at 6:00 pm mountain standard time on December 10, 2020 in meeting room of the Jackpot Senior Center Building, Jackpot, Nevada.

ROLL CALL:

Members Present: Teresa Hugill
Shawn Mathis
Monica Burt
Alex Torrero

Absent: Bruce Ririe

Others Present: Shawn Burt, Jackpot Public Works Superintendent
Heath Higley, Raft River Electric
Shelly Hester, Jackpot Ambulance/Fire
Bill Dimmitt, Senior Center Head Volunteer
Theresa Dimmitt, Jackpot Food Bank/Tourism
Tara Norris, Events Coordinator
Coral Roe, Jackpot Tourism

INSTRUCTIONS TO THE GALLERY:

Chairwoman Hugill advised the public to step to the front of the room to identify themselves and to speak clearly for the record. She stated that they should try and not speak out of turn or among themselves. If anybody has a cell phone it should be muted and if a call needs to be answered it must be taken outside.

PLEDGE OF ALLEGIANCE:

Chairwoman Hugill led the pledge of allegiance.

COMMENTS BY THE GENERAL PUBLIC:

Pursuant to N.R.S. 241.020, 2 (c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on a successive agenda and identified to be an action item.

No Comments.

TOWN OF JACKPOT

- a. Raft River Electric Company update of the electrical service provided to the town of Jackpot.

Heath Higley (Raft River Electric) stated that they worked on service for Dotty's, some electrical work for the Four Jacks, and other miscellaneous jobs of which none were major. He asked if there were any power bumps or issues that anybody had.

Vice-Chairman Shawn Mathis stated that there were no issues to report and he asked if the work at Cactus Petes went well since this was the reason for the power outage.

Mr. Higley stated that it did go well. The new system is installed, and they can communicate with it from Malta.

- b. Nevada Health Center update.

No Representatives Present.

- c. Discussion and consideration to approve an over the highway banner.
(ACTION ITEM)

Coral Roe (Tourism President) stated that the tourism board voted to reallocate the grant money from the video to a banner. She has three options that the board can choose from.

Monica Burt (Jackpot Advisory Board member) commented that she like option two.

Vice-Chairman Shawn Mathis, Chairwoman Teresa Hugill, and Alex Torrero (Jackpot Advisory Board member) stated that they liked option three.

Chairwoman Hugill asked where the banner would be placed.

Shawn Burt (Jackpot Public Works Superintendent) stated that one pole will go on one of the corners of the Horseshu lawn and another one directly across the street. It will be higher than the traffic light and the cross walk sign. He's taken care of the permits, but nothing can be done until the spring.

Vice-Chair Mathis asked if the sign would be two-sided.

Mrs. Roe stated that yes it would.

Chairwoman Hugill commented that the banner is being done in place of the video and the town didn't lose the CARES Act funds. Mrs. Roe stated that she was correct.

Mr. Burt commented that when they do this project, they will need Raft River's help because the poles being installed will be tall.

Chairwoman Hugill asked if black was a good color to do the banner and if it would be seen.

Mr. Burt commented that a black banner wouldn't show too much dirt and that people won't be able to see it in the night unless lights are placed on it.

Theresa Dimmitt (Tourism Director) stated that the reason the tourism board chose the color black is because it matches the billboards and the water tower sign. This is the town's brand and people will start recognizing it just like gold arches are recognized for McDonalds. She commented that by keeping it black there wouldn't be further approvals required by the board.

Motion: Monica Burt made a motion to accept the banner, seconded by Alex Torrero.
Motion passed.

VOTE: Aye: Teresa Hugill
 Shawn Mathis
 Alex Torrero
 Monica Burt

Nay:

Absent: Bruce Ririe

Abstain:

1. Golf Course operations update.
NON ACTION ITEM

No representatives present.

JACKPOT TOURISM
NON ACTION ITEM

1. Tourism's operations update.

Coral Roe (Tourism President) stated that the tourism board voted and approved doing the video in June and reallocating the grant funds from the video to the banner. The tourism board is being very optimistic and will be putting together a calendar of events. There won't be any funds spent on these events and can be cancelled if need be.

Chairwoman Teresa Hugill asked what the next tourism event would be.

Theresa Dimmitt (Tourism Director) stated that tourism events are different than the town events.

The next tourism event would probably be in September for the Mexican Independence Day.

Chairwoman Hugill mentioned that prior to covid the tourism board had an event planned for the Chamber of Commerce.

Director Dimmitt stated that this could also be added to the calendar because it would a ribbon cutting ceremony.

Monica Burt (Jackpot Advisory Board member) asked if there would be a ribbon cutting for the senior center.

Chairwoman Hugill stated that this needs to be done when it can be opened. It would be through the Idaho Chamber of Commerce.

JACKPOT EVENTS

1. Discussion and consideration in regard to planning something for Christmas.

Tara Norris (Event Coordinator) stated that she was told Monica Burt (Jackpot Advisory Board member) had an idea.

Mrs. Burt stated that the lights that the public work guys hung looked very nice and thanked them. She commented that tents could be placed by the dog park and have Santa at one station handing out gifts. The next station could hand out wrapped cookies and people would drive towards the golf course parking lot, make a loop, and turn around. It would be a drive-through thing, nobody would get out of their car.

Brad Hester (Jackpot Fireworks) mentioned that people would need to stay away from the gravel. He commented that the fireworks would be at seven thirty.

Mrs. Burt stated that there would be cones and somebody directing people where to go. She commented that maybe the fireworks could be saved and used once covid is over and a party can be done.

Chairwoman Hugill said no, the fireworks had been bought for Christmas and they would be done at Christmas. This is a tradition.

Ms. Norris stated that she also thought about having Santa on a fire truck going around the town along with music being played. She would also ask for volunteers to walk behind Santa handing out goody bags to the children. The limit for an outdoor gathering is fifty people and there would be burn barrels, but people and their children will be outside in the cold. She thinks that the drive-through idea is great.

Mrs. Burt commented that the fireworks could announce the beginning of the event. Ms. Norris stated that the event could start with the fireworks. She is at a loss for ideas but would like something done for the children of the town.

Mr. Hester mentioned that most people leave as soon as the fireworks are done.

Kristie Wells (Jackpot town member) asked about families that don't have vehicles.

Mrs. Burt stated that they could just walk to the tents like they did during Halloween.

Ms. Norris commented that having a goodie bag for the children is a good idea. She has vouchers for Pizza Pie Café, free children's buffets and a buy-one-get-one for the teenagers. She will also be going to Chick-fil-A whose gift cards are for either a free ice cream, drink, or fries. There are a few other businesses she is waiting to hear back from.

Chairwoman Hugill mentioned that maybe it would be a good idea to give the children a bag full of candies, peanuts, and an orange or an apple like it used to be done. She's heard that many families don't have five dollars to donate towards gifts and some people aren't comfortable with people knocking at their doors for donations.

Shawn Burt (Jackpot Public Works Superintendent) stated that there wouldn't be enough time to collect funds.

Shelly Hester (Jackpot town member) commented that they would figure out how many children were in the town and added a few extra. They bought the brown lunch bags, apples or oranges, and a mixture of candy to fill the bags.

Ms. Norris stated that she would set a date to go shopping for the items and she would include four or five of the gift cards.

Chairwoman Hugill asked how the event would be advertised.

Ms. Norris stated that she would work with Theresa Dimmitt (Jackpot Tourism) on a flyer. The flyer will be posted on the town's Facebook page, website, the general store, post office, laundromat, Chevron, and she'll also ask some children to help her post them on people's cars.

Chairwoman Hugill asked about the cost to mail them out.

Mr. Burt commented that if it were done with enough time in advance a discount could be applied according to the last postmaster, but a last minute mailer would cost four or five hundred dollars.

Mrs. Hester stated that somebody could call the school on Monday morning and ask them to announce the event every day in the morning announcements. Chairwoman Hugill commented that she would make the call on Monday.

Ms. Norris stated that the event would be on December twenty-third and begin at six.

Coral Roe (Tourism President) commented that she would be sending a newsletter to every single person in Cactus Petes housing, so she can include this.

Chairwoman Hugill stated that she would have a flyer or a statement ready for Mrs. Hester to take to the school.

Ms. Norris mentioned that she would be talking to Tom (Cactus Petes) in regard to getting individually packaged cookies donated for the event. She will also be asking Walmart and Sips for donations even if it means that somebody will have to wear gloves to individually package the cookies.

JACKPOT SENIOR CENTER

2. Senior Center operations update.

Bill Dimmitt (Jackpot Senior Center) stated that the center is still closed, but he's been thinking of services he would like to offer, such as morning coffee, a bingo night, and a card or board game night.

JACKPOT FOOD BANK

3. (FISH) Helping Hands Food bank update.
NON ACTION ITEM

Theresa Dimmitt (Food Bank) stated that the food bank is currently serving sixty-seven families, one hundred and seventy people, and approximately thirty-four of them are the senior citizens.

She mentioned that she would like to thank the following people, the Dairy Farmers of America who sent the food bank a one thousand dollar check to purchase dairy products for the food pantry. Bruce Ririe (Jackpot Board member) along with volunteers from the LDS Church who helped rotate food boxes and get things ready for the Christmas dinner delivery on Monday.

She commented that Raft River personnel such as Chad Black, Heath Higley, and Mandi Hitt delivered a full Thanksgiving dinner for all sixty families in the program. Mrs. Dimmitt stated that a bank account needs to be opened so that she can deposit the check from the Dairy Farmers of America.

She mentioned that Wendy Nye (Twin Falls) is donating a large quantity of bread from Sara Lee. There is a storage room full of bread at the public works building and she will be going on Sunday to get more. The Cactus Petes team members donated a lot of canned and packaged food items for the upcoming holiday food boxes.

She commented that she is still waiting on the IRS final determination letter for the 501c3 which covers the senior center and the food bank. She has ordered that the insurance process gets started and will be sent a folder along with an invoice. She is finishing the last of the paperwork and information needed for the food bank of Northern Nevada. There needs to be board meetings to ensure that one person isn't making all the decisions for the corporation so, she would like more input from the board.

She stated that a brochure is required to be a food pantry so she would like for the board members to give her feedback on the brochure she has worked on. There are currently five members on the board: herself as CEO, Teresa Hugill as Vice-CEO, Maria as CFO, and Bruce as board member along with Bill Dimmitt. There is a full board and the next step is to start scheduling meetings.

Monica Burt (Jackpot Advisory Board member) stated that the brochure looks good.

Chairwoman Hugill agreed and stated that Mrs. Dimmitt had done a good job.

JACKPOT RECREATION CENTER

- A. Recreation Department operations update.
NON ACTION ITEM

Beth Lamb (Jackpot Aquatic & Recreation Center) stated that everything is going well, and she had nothing new to report.

JACKPOT PUBLIC WORKS

- 1. Public Works water, sewer, landfill, streets and operations update.

Gustavo Estrada (Jackpot Public Works) stated that they are getting some decorations done. They are also working on the maintenance of the equipment they will be using the following year and getting the equipment ready for plowing the roads. He would like for the town people to help by keeping vehicles off the streets.

Theresa Hugill (Jackpot Tourism/Helping Hands) commented that the garland would be arriving on Monday via freight.

JACKPOT SAFETY / FIRE

- 1. **Jackpot Ambulance**

- a. Jackpot Ambulance operations update.

Shelly Hester (Jackpot ambulance/Fire) stated that for the previous month fire had thirteen calls and ambulance had fourteen calls with eight of them being transports. The fire department has been busy doing regular training and maintenance on the vehicles.

There are two people who have their licenses and are doing their EMT training on the ambulance.

- 2. **Jackpot Fire Department**

- a. Jackpot Fire Department operations update.

Brian Hugill (Jackpot Fire Chief) was absent. Shelly Hester (Jackpot ambulance/Fire) relayed the information.

Elko County Sheriff's Department

- a. Sheriff Office operations update.

No Representatives present.

ACCOUNTS PAYABLE

1. Discussion and consideration of the Town of Jackpot Accounts Payable.

No Comments.

CORRESPONDENCE REPORT AND OTHER ITEMS OF DISCUSSION:

1. Discussion and consideration of received correspondence.

CONSENT AGENDA

All matters listed under the consent agenda are considered routine and may be acted upon by the commission with one action without extensive discussion. Any member of the commission or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

Approval of Minutes – November 12, 2020

Next Meeting Date – January 14, 2021

Motion: Alex Torrero made a motion to accept the minutes for the Jackpot Advisory Board Meeting for the date of November 12, 2020, and the next meeting date for the Jackpot Advisory Board Meeting for the date of January 14, 2021, seconded by Monica Burt. Motion passed.

VOTE: Aye: Teresa Hugill
 Shawn Mathis
 Monica Burt
 Alex Torrero

Nay:

Absent: Bruce Ririe

Abstain:

ADVISORY BOARD MEMBERS AND STAFF COMMENTS

This time is devoted to comments by Advisory Board Members and/or Staff for general information or update purposes. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

Chairwoman Teresa Hugill stated that the town looks great. The public works department has done a great job with the lights and the children are loving the lights. She appreciates them for doing as much as they have done even with the cold temperatures.

She thanked the fire department for helping Theresa Dimmitt (Jackpot Tourism/Helping Hands) at the food bank. She also acknowledged her appreciation for all those that donated including Raft River.

Monica Burt (Jackpot Advisory board member) mentioned that if the Four Jacks will be opening soon that it be acknowledged and congratulated.

Tara Norris (Jackpot Events) commented that she heard that they wanted to have the casino operating for Christmas. She mentioned that the lights were on the night before.

Theresa Dimmitt (Jackpot Tourism/Helping Hands) stated that she has communicated with them and they are hoping to be operating by New Years.

Chairwoman Hugill commented that she hasn't heard anything from the building inspectors, so she doesn't know.

Shawn Mathis (Vice-Chairman) stated that he appreciated the meal that Raft River donated. It was plenty of food that was donated and a thank you letter would be put together for that.

He commented that the lights around town are amazing. He's glad that the town looks festive even through everything that has been going on.

COMMENTS BY THE GENERAL PUBLIC:

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Brad Hester (Jackpot town member) asked Shawn Burt (Jackpot Public Works Superintendent) about updates on the rezoning for the dispensary since the planning and zoning commission dumped it and he knows there is going to be an appeal to the county commissioners.

Mr. Burt stated that it will need to be presented to the county commissioners which will happen the following month. He commented that the way the planning and zoning did their meeting and voted on it became a huge issue. The county filed a complaint and it will not go back to the planning and rezoning commission.

He stated that at the January commissioners meeting the commissioners will bypass the planning and zoning committee and vote on the if the area will be rezoned or not.

Shawn Mathis (Vice-Chairman) commented that he thinks the date will be on January sixth.

Mr. Burt mentioned that the planning and rezoning meeting on this was bad. The planning and zoning committee is elected by the county commissioners so there is a clause where the commissioners can bypass the planning and zoning committee and make the decision themselves.

ADJOURN

Motion: Alex Torrero made a motion to adjourn the meeting, seconded by Vice-Chairman Shawn Mathis. Motion passed.

VOTE:

Aye: Teresa Hugill
Shawn Mathis
Monica Burt
Alex Torrero

Nay:
Absent: Bruce Ririe
Abstain:

Meeting adjourned at 6:36 pm.