



**TOWN OF JACKPOT, NEVADA
ADVISORY BOARD**

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Board Members

Teresa Hugill
Shawn Mathis
Bruce Ririe
Monica Burt
Alex Torrero

Jackpot Staff

Shawn Burt
Brian Hugill
Beth Lamb
Shelly Hester
Maria Salas

**JACKPOT ADVISORY BOARD
MINUTES**

THURSDAY, March 11, 2021

6:00 P.M. CALL TO ORDER:

The meeting of the Jackpot Advisory Board was called to order by Chairwoman Teresa Hugill at 6:00 pm mountain standard time on March 11, 2021 in meeting room of the Jackpot Senior Center Building, Jackpot, Nevada.

ROLL CALL:

Members Present: Teresa Hugill
Shawn Mathis
Bruce Ririe
Monica Burt
Alex Torrero

Absent:

Others Present: Shawn Burt, Jackpot Public Works Superintendent
Heath Higley, Raft River Electric
Brian Hugill, Jackpot Fire
Shelly Hester, Jackpot Ambulance
Bill Dimmitt, Senior Center Head Volunteer
Theresa Dimmitt, Jackpot Food Bank
Tara Norris, Events Coordinator

INSTRUCTIONS TO THE GALLERY:

Chairwoman Teresa Hugill advised the public to step to the front of the room to identify themselves and to speak clearly for the record. He stated that they should try and not speak out of turn or among themselves. If anybody has a cell phone it should be muted and if a call needs to be answered it must be taken outside.

PLEDGE OF ALLEGIANCE:

Chairwoman Hugill led the pledge of allegiance.

COMMENTS BY THE GENERAL PUBLIC:

Pursuant to N.R.S. 241.020, 2 (c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on a successive agenda and identified to be an action item.

No Comments.

TOWN OF JACKPOT

- a. Raft River Electric Company update of the electrical service provided to the town of Jackpot.

Heath Higley (Raft River Electric) stated that Raft River will be having their annual meeting again virtually on May 11, 2021. The elections will be held on the tenth of May. The notices will be included in the Ruralite, the ballots will be mailed separately.

He mentioned that they have continued to work with Shawn Burt (Jackpot Public Works Superintendent) and the public works technicians on the light project, all the posts have been installed.

Mr. Burt stated that all the posts have been wired and they are just waiting on the lights and have raft river help with tying them to the transformers. The lights were supposed to arrive the previous week but are now stuck in Reno.

Mr. Higley mentioned that one of his guys talked to Gus about needing to tie into the transporter. He commented that all the poles looked good. He asked if anybody had questions or concerns.

No comments.

- b. Nevada Health Center update.

No representatives present.

- c. Discussion and consideration to approve a new masterplan study.

ACTION ITEM

Shawn Burt (Jackpot Public Works Superintendent) stated that he had the Jackpot Recreation Masterplan which was done in 1999. He can't find the masterplan for the town. He commented that he would like to get approval to get both masterplans completed this year. He will be talking to Elko to include this in the budgets since the town doesn't have any updated ones. He doesn't have a dollar amount at the moment and commented that a lot of the funding from USDA or CBGs depends on the masterplan.

Motion: Bruce Ririe made a motion to approve funding for the masterplan investigation, seconded by Vice-Chair Shawn Mathis. Motion passed unanimously.

VOTE: Aye: Teresa Hugill
 Shawn Mathis
 Bruce Ririe
 Alex Torrero
 Monica Burt

 Nay:
 Absent:

 Abstain:

- d. Discussion and consideration to request the Elko County Commissioners to write a letter to GLPI regarding property in Jackpot.
(ACTION ITEM)

Bruce Ririe (Jackpot Advisory Board member) stated that part of GLPI and Penn National Gaming’s core value is community involvement. He would like to write a letter with a map included showing how the town is landlocked by them and there aren’t any growing opportunities. He thinks that the letter needs to be from the town.

Shawn Burt (Jackpot Public Works Superintendent) commented that the letter can be done on the town’s letterhead and if it’s ready it can be included on the agenda for the following week’s Elko County Commissioner’s meeting.

Chairwoman Teresa Hugill asked if it would help if she filled out ordinance forms like she’s been doing for other properties. Mr. Burt commented that this wouldn’t apply to those properties because they are being maintained even if the town has helped because the ordinance wasn’t in play at that time.

Mr. Ririe mentioned that he would also have Cactus Petes make a letter of their own and the board will include their letter also, so that both letters can be sent to the commissioner’s. The commissioner’s can then request for something to be figured out, so the town can grow.

Motion: Monica Burt made a motion to approve the making of the letters to GLPI, seconded by Alex Torrero. Motion passed unanimously.

VOTE: Aye: Teresa Hugill
 Shawn Mathis
 Bruce Ririe
 Monica Burt
 Alex Torrero

 Nay:
 Absent:
 Abstain:

- e. Discussion and consideration to approve a new image for tourism merchandise.
(ACTION ITEM)

Theresa Dimmitt (Tourism Director) commented that whenever the tourism board is marketing with a new item that has the town's name on it needs to be approved. The tourism board will be doing an air freshener and would like to have it ready for the car show. The picture on the air freshener will match the town's logo with the yellow and black. There are two options one is having the stripes on the air freshener going up and down and the other option is the stripes going sideways. The tourism department voted for the up and down stripes, but the final choice is made by the advisory board.

The other item is a key chain, and the tourism board picked the second option, but the advisory board needs to approve the items. The key chains are two and a quarter inch square size and the air fresheners are four by six inches, with the image on both sides.

Bruce Ririe (Jackpot Advisory Board member) commented that he would like for at least one of the directions of the air freshener to have the flag be displayed in the correct direction that a flag is hung.

Mrs. Dimmitt mentioned that when a flag is hung the stars are supposed to be on the left hand side. When the air freshener is flipped around in one of the options the flag will be correct on both sides.

Mr. Ririe commented that he liked the stripes going up and down.

Monica Burt (Jackpot Advisory Board member) stated that she liked the other option because it has the town's name in the stars.

Vice-Chairman Shawn Mathis asked if the air freshener will be in color or just black and white.

Mrs. Dimmitt stated that it will be in black and white except for town's name, the words "stay, explore, play" and the town's website which will be in yellow.

Vice-Chairman Mathis commented that he thinks it would look better with the colors of the flag.

Mrs. Dimmitt stated that she would ask about the cost of the freshener having the flag colors and the black/yellow logo. It will have a vanilla scent.

The tourism department and the advisory board both agreed on the second option for the key chain where both sides are diamond shaped.

Chairwoman Hugill took a vote on which air freshener each board member liked and all, but one board member liked the one with the stripes going up and down.

Mr. Ririe commented that maybe the board should vote on one of the options for the air freshener and not include the colors red and blue so that the merchandise is ordered and done in less time.

Mrs. Dimmitt stated that she would ask them about the price for the red, white, and blue colors along with the yellow and black and have an answer for the board the following month. The only concern she has is that it will look too busy, so she wants to see it before a couple thousand are printed.

No motion was made, and all members liked the key chain. There was one member who agree with the air freshener having the stripes going up and down.

1. Golf Course operations update.
NON ACTION ITEM

Brent Fleshman (Jackpot Golf Club) stated that they are excited to open. The golf course will be open the following Friday at nine in the morning. He commented that it will be March Madness the following weekend and he hopes that draws people to the town.

The new roof is being installed and it's looking good. He has started getting his crew back. He got the second PPE, and it hasn't been used yet. He commented that many of his events that cancelled the previous year have reached out to him and are looking forward to returning.

He thinks that with all the uncertainty and regulations from last year people didn't know what to expect or what was going on, but now people are getting used to things. They are starting to do things that they did before.

Mr. Fleshman commented that the previous year there was a lot of confusion, but this year everybody knows what is going on. He mentioned that they know how to operate on a minimum budget, and they will start with that.

Theresa Dimmitt (Tourism/Jackpot's Helping Hands) asked Mr. Fleshman if he had gotten ahold of Cody Law or if Mr. Law has gotten ahold of him for the magazine. Mr. Fleshman stated that he sent him an email, but Mr. Law didn't give him much time to get something together, so hopefully they can do something the following quarter.

Mr. Fleshman commented that the golf course is in great shape because of the late snow, it got the moisture that it needed. He mentioned that the following day a cross country meet would be taking place with four or five schools.

JACKPOT TOURISM
NON ACTION ITEM

1. Tourism's operations update.

Coral Roe (Tourism President) was absent. Theresa Dimmitt (Tourism Director) relayed the information. She stated that tourism board submitted their budget to the recreation board. She mentioned that three out of the five billboards would be removed over the next year. The board intends to research grants to pay for billboards. She mentioned that the Travel Nevada grants don't cover billboards within one hundred miles of Jackpot, so the ones being removed are further out. The ones that are being kept are the one in Wells which will never be paid by a grant and the one out by Chubbuck.

The tourism board plans to revamp and look at a new billboard option and design. The first design has been used for a couple years now. She commented that the board likes the idea of having the Nevada sign image with Jackpot on it. It would have the state of Nevada but showing where Jackpot is located. The board will be working a graphic designer this year.

The committees are all setup for the tourism events. The first event will be Founder's Day in May and she isn't sure what Mrs. Roe has planned along with her team. There will be tourism events every couple of months after that to bring people to the town. She was introduced to people at Dotty's, and she's talked to a woman from Carson City whose looking at moving to the town. This woman is a blogger, grant writer, and will be helping the town even from Carson City which is exciting.

JACKPOT EVENTS

1. Discussion and consideration in regard to planning something for Christmas.

Tara Norris (Event Coordinator) stated that she has nothing going on. She hopes to plan a Fourth of July BBQ this year.

Vice-Chair Shawn Mathis asked if she had anything planned for Cinco de Mayo like the previous year.

Ms. Norris commented that she planned on doing it, but with covid and the social distance limitations she isn't too sure.

Chairwoman Teresa Hugill mentioned that another event would be planned in September.

Ms. Norris stated that she would like to do a Mexican Independence day event as long as everything with covid subsides and events are allowed.

JACKPOT SENIOR CENTER

2. Senior Center operations update.

Bill Dimmitt (Jackpot Senior Center) stated that the senior center has been open, and they are getting a few more people now and then. The fire department will be training him and John (town member) on how to use an AED because one can't be mounted until somebody is trained. They will also be training them on First Aid and being CPR certified. He mentioned that the senior center has new refrigerator.

JACKPOT FOOD BANK

3. (FISH) Helping Hands Food bank update.
NON ACTION ITEM

Theresa Dimmitt (Jackpot's Helping Hands/Food Pantry) stated that she's excited because after six months Jackpot's Helping Hands finally has the 501c3 letter from IRS approving the non-profit corporation. She is currently working on the application for the town's own food bank through Northern Nevada's food bank.

The non-profit corporation has had its first quarterly board meeting and things are moving along. She plans to host fundraisers to raise funds for the corporation.

She commented that through Helping Hands and working with Nevada's Division of Health and Human Services members of the community have gotten help with energy assistance, rental assistance, Medicaid, applying and recertifying for food stamps. It has been busy doing that kind of stuff and one hundred percent rewarding. It has been great days every day at the office.

Chairwoman Teresa Hugill thanked and stated that she appreciates all the work that Mrs. Dimmitt has put into everything even though she doesn't get paid and continues to do it every day.

Mrs. Dimmitt commented that the feeling in her heart is worth it.

JACKPOT RECREATION CENTER

- A. Recreation Department operations update.
NON ACTION ITEM

No Representative present.

JACKPOT PUBLIC WORKS

- 1. Public Works water, sewer, landfill, streets, and operations update.

Gustavo Estrada (Jackpot Public Works) thanked Raft River for installing the light posts the last couple of weeks. They got the north side done and finished the south side but are currently waiting on the light fixtures along with tying them to the transformers.

Bruce Ririe (Jackpot Advisory board member) commented that things look good.

Mr. Estrada mentioned that they are getting ready to start crack sealing in a few weeks. They will crack seal, seal, and paint lines at the golf course. He hopes the weather warms up to start opening the parks. He commented that they received the compactor for the sewer system from Brazil.

JACKPOT SAFETY / FIRE

- 1. **Jackpot Ambulance**
 - a. Jackpot Ambulance operations update.

Shelly Hester (Jackpot ambulance) stated that for the month of February there were seventeen calls, nine of which were transports. There have been several standbys south of the town and a few assists past mile marker ninety which is past their territory. They also responded last month into Idaho mutually at mile marker twenty-one or twenty-two.

2. Jackpot Fire Department

- a. Jackpot Fire Department operations update.

Brian Hugill (Jackpot Fire Chief) stated that along with the ambulance they added four to six calls.

There were two fatalities south of the town, those were tough, and the crew is doing well.

He mentioned that they are getting ready to do over two hundred and eighty vaccines on Friday along with Nevada Health Centers. He's thinking that they will be done by two or three at the latest. He commented that there is no restriction anybody over the age of eighteen can be vaccinated because they want to vaccinate the people of Jackpot.

Shelly Hester (Jackpot Ambulance) stated that two or three weeks ago Elko County brought them an all powerlift gurney. She thinks it's over forty-five thousand dollars' worth of a gurney. It's a power load system and it will automatically load and unload the gurney for them. There will be no lifting other than getting the patient on the gurney. They have put this gurney in the main ambulance and the old gurney is in their backup ambulance and the third power load gurney is in the third unit. The gurneys will hold seven hundred pounds each.

They also got two auto pulses which will do chest compressions on the CPR patients. The vaccinations, the gurney in the new ambulance, and any other training they need to do needs to be done prior working on training at the senior center.

Mr. Hugill commented that people can't burn trailers to the ground without checking with the fire department first. There are also a couple more EMT's that are getting ready to test. He mentioned that he spoke to Raft River about bringing a line trailer and maybe getting the teams together to start cutting the brush for the field reduction for wildland season.

He mentioned that there have already been three wildland fires and that Jose has already been put into wildland fire mode because of three fires in Elko County. Mrs. Hester commented that there is a fire south of Ely over four thousand acres.

Mr. Hugill stated that they will start burning sections around the trailers and the park to protect those areas. He commented that they have added another fire fighter.

Monica Burt (Jackpot Advisory Board member) asked if the vaccine clinic would be a drive through.

Mr. Hugill stated that the vaccine site was moved to the fire station because the clinic is too small. It won't be a drive through because the station isn't designed in that way, he hopes the new one will be. He commented that Barton's has allowed them to use the entire parking lot, he'll have somebody directing traffic, people will check in at main entrance to the fire station, all the apparatuses will be moved out of the bay which will allow for thirty seats versus ten, and people will be able to wait for the fifteen minutes of observation after the shot while maintaining social distancing guidelines. These people will use the backdoor once they are good to go. The last time it was done it was hard trying to register people, having them enter, and leave all at the main entrance.

Maribel Torrero (Jackpot Town member) commented that her parents would be attending the vaccine clinic and would like to know the time they should arrive.

Mr. Hugill stated that they should be at the station at noon. He commented that the problem they had the last time was that there were times on the website that went past the actual scheduled times.

There will be a set time again, but that can be changed depending on if there is an influx of people and if there are more vaccines available.

Elko County Sheriff's Department

- a. Sheriff Office operations update.

No Representatives present.

ACCOUNTS PAYABLE

1. Discussion and consideration of the Town of Jackpot Accounts Payable.

Chairwoman Teresa Hugill asked if the amount on the list for the golf course was the full amount.

Shawn Burt (Jackpot Public Works Superintendent) stated that it was only half.

Vice-chairman Shawn Mathis asked about the nine hundred dollar cost for the town board, Mr. Burt stated that it was for the freezer at the food bank, but those funds would be reimbursed.

CORRESPONDENCE REPORT AND OTHER ITEMS OF DISCUSSION:

1. Discussion and consideration of received correspondence.

CONSENT AGENDA

All matters listed under the consent agenda are considered routine and may be acted upon by the commission with one action without extensive discussion. Any member of the commission or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

Approval of Minutes – February 11, 2021

Next Meeting Date – April 8, 2021

Motion: Vice-Chair Shawn Mathis made a motion to accept the minutes for the Jackpot Advisory Board Meeting for the date of February 11, 2021 and the next meeting date for the Jackpot Advisory Board Meeting for the date of April 8, 2021, seconded by Bruce Ririe. Motion passed.

VOTE:

Aye: Teresa Hugill
Shawn Mathis
Bruce Ririe

Nay:

Absent: Monica Burt
Alex Torrero

Abstain:

ADVISORY BOARD MEMBERS AND STAFF COMMENTS

This time is devoted to comments by Advisory Board Members and/or Staff for general information or update purposes. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

Chairwoman Teresa Hugill stated that a few weeks ago they had a meeting with Amanda (Elko County Manager), John Karr (Elko County Commissioner), and Wilde Brough (Elko County Commissioner) at Public works and they asked questions regarding the town's budget and other things in the town that need to be addressed. There haven't been answers and there is a concern by one of the county commissioners so there will be a meeting the following Thursday. Amanda, John, and Wilde will all be present. It was going to be on the county commissioner's agenda, but the board chose to postpone that for two weeks in order to be better prepared.

Monica Burt (Jackpot Advisory board member) asked if it would be at six.

Chairwoman Hugill stated that yes and asked if the time was okay with the board members. She mentioned that the meeting is public, and anybody is welcome to attend. There are questions that need to be answered regarding property tax and different things on the budget. She asks that if anybody has questions or would like to attend, they are more than welcome.

She asked that Heath Higley (Raft River) to step to the front and stated that the town appreciates everything that Raft River has done for the town. They have been awesome, and she presented him with a card to be taken back to the company.

She thanked the public work's department, fire department, Theresa Dimmitt, the secretary, and Gustavo Estrada who have done amazing with everything. Everybody is working together, and Jackpot is becoming quite the little town.

COMMENTS BY THE GENERAL PUBLIC:

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Theresa Dimmitt (Tourism/Jackpot's Helping Hands) asked about Easter. Brian Hugill (Jackpot Fire Chief) stated that they will be doing something, and he would get with her to post it.

ADJOURN

Motion: Bruce Ririe made a motion to adjourn the meeting, seconded by Alex Torrero.

Motion passed.

VOTE:

Aye: Teresa Hugill
Shawn Mathis
Bruce Ririe
Monica Burt
Alex Torrero

Nay:

Absent:

Abstain:

Meeting adjourned at 6:47 pm.