



# TOWN OF JACKPOT, NEVADA ADVISORY BOARD

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### Board Members

Teresa Hugill  
Shawn Mathis  
Bruce Ririe  
Monica Burt  
Alex Torrero

### Jackpot Staff

Shawn Burt  
Brian Hugill  
Beth Lamb  
Shelly Hester  
Maria Salas

## JACKPOT ADVISORY BOARD MINUTES

**THURSDAY, February 11, 2021**

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### **6:00 P.M. CALL TO ORDER:**

The meeting of the Jackpot Advisory Board was called to order by Chairwoman Teresa Hugill at 6:00 pm mountain standard time on February 11, 2021 in meeting room of the Jackpot Senior Center Building, Jackpot, Nevada.

### **ROLL CALL:**

Members Present: Teresa Hugill  
Shawn Mathis  
Bruce Ririe

Absent: Monica Burt  
Alex Torrero

Others Present: Shawn Burt, Jackpot Public Works Superintendent  
Heath Higley, Raft River Electric  
Shelly Hester, Jackpot Ambulance/Fire  
Bill Dimmitt, Senior Center Head Volunteer  
Theresa Dimmitt, Jackpot Food Bank  
Coral Roe, Tourism President  
Tara Norris, Events Coordinator

### **INSTRUCTIONS TO THE GALLERY:**

Chairwoman Teresa Hugill advised the public to step to the front of the room to identify themselves and to speak clearly for the record. He stated that they should try and not speak out of turn or among themselves. If anybody has a cell phone it should be muted and if a call needs to be answered it must be taken outside.

### **PLEDGE OF ALLEGIANCE:**

Chairwoman Hugill led the pledge of allegiance.

## COMMENTS BY THE GENERAL PUBLIC:

Pursuant to N.R.S. 241.020, 2 (c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on a successive agenda and identified to be an action item.

Theresa Dimmitt asked that people remove their masks, speak loudly, and clearly into the microphones.

## TOWN OF JACKPOT

- a. Raft River Electric Company update of the electrical service provided to the town of Jackpot.

Heath Higley (Raft River Electric) stated that he didn't have anything too major. Raft River has been working with Shawn Burt (Jackpot Public Works Superintendent) and the public works technicians on more streetlights. They have set some poles.

Mr. Higley stated that he's been communicating with a guy from the Family Dollar and discussing what they will be needing. He asked the board members if there have been any power bumps or any trouble with the power.

Chairwoman Teresa Hugill commented that there haven't been any problems and people have noticed the street like projects. They appreciate it and have said thanks.

- b. Nevada Health Center update.

No representatives present.

- c. Discussion and consideration to expend funds from the ad valorem capital fund in the amount of \$23, 608.72 to replace the roof at the golf course.

### **ACTION ITEM**

Shawn Burt (Jackpot Public Works Superintendent) stated that in the last two years the town tried getting a contractor and this is the only bid that he received. The ad valorem fund are funds from the capital for the town of Jackpot.

He commented that the roof needs to be done because the golf course is losing lots of the interior by the bar.

Bruce Ririe (Jackpot Advisory Board member) mentioned that on the document presented it says that the company will inspect the roof and asked if there is damage will that be covered.

Mr. Burt stated that after the fact it will be part of their warranty, there will be a thirty year manufactured warranty, and a warranty from the company.

Shawn Mathis (Vice-chairman) commented that it's a two year warranty from the company, but it also states that additional costs are to be determined dependent on the damage assessed.

Mr. Burt stated that the price listed on the form is without them having to tear the roof off.

Vice-chairman Mathis commented that the price listed is only in case there isn't any damage underneath the roof, but if there is damage there will be additional costs.

Mr. Burt stated that it's correct and there are always change orders in which case there will be funds for those. He commented that the only part that possibly should have damage is under the bar area where it was leaking.

Chairwoman Teresa Hugill asked if the bar would need to be replaced also.

Mr. Burt stated that they will need to do some repairs to ceiling once the roof is done.

Chairwoman Hugill asked how long the leak had been going on.

Mr. Burt stated that he had been aware of it for two years. It has just been a slow leak and has progressively gotten worse. He setup appointments with four different companies and they didn't show up to look at the roof, two other companies didn't want to even come to Jackpot. This is a problem with Jackpot.

The company who submitted the quote is the same company who did the clinic's roof the previous year. They were the only company interested in looking at the roof.

**Motion: Vice-chairman Shawn Mathis made a motion to replace the roof at the golf course, seconded by Bruce Ririe.** Motion passed unanimously.

**VOTE:**                   Aye: Teresa Hugill  
                                      Shawn Mathis  
                                      Bruce Ririe  
                                      Nay:  
                                      Absent: Alex Torrero  
  Monica Burt  
                                      Abstain:

- d. Discussion and consideration to approve pictures and an article to submit to Ritz Hospitality Magazine per the tourism board.  
**(ACTION ITEM)**

Chairwoman Theresa Hugill commented that she would like a different picture of the town so that no business is front and center.

Vice-chairman Shawn Mathis mentioned that highway 93 should be the center of the picture with the businesses off to the side.

Theresa Dimmitt (Tourism Director) stated that she would try to get a better picture. Coral Roe (Tourism President) commented that she would accompany Mrs. Dimmitt.

Chairwoman Hugill and the board members commented that the letter looked good and only the picture needed to be changed.

Mrs. Dimmitt stated that she would be emailing the board members at a later time with the new picture.

**Motion: Bruce Ririe made a motion to approve the letter and review the picture in order to have it done by the deadline, seconded by Vice-chairman Shawn Mathis.** Motion passed unanimously.

**VOTE:**                   Aye: Teresa Hugill  
                                      Shawn Mathis  
                                      Bruce Ririe  
                                      Nay:  
                                      Absent: Monica Burt  
  Alex Torrero  
                                      Abstain:

1. Golf Course operations update.  
**NON ACTION ITEM**

No Representative present.

**JACKPOT TOURISM**  
**NON ACTION ITEM**

1. Tourism's operations update.

Coral Roe (Tourism President) stated that the tourism board approved the ad in the Ritz Hospitality Magazine, and it will be distributed throughout the western states. It will be in lobbies, lodging facilities, campgrounds, restaurants, recreation areas, rv parks, and visitor information centers.

The tourism board also approved the renewal of the Nevada Magazine annual contract for Spring and Summer and the 2021 Tourism Event Calendar. She hopes these events can be done and more can be added.

The event calendar:

The town of Jackpot will be sixty-three years old in May, so the board has decided on a Founders Day.

July- Fourth of July

August-Car Show

September – Mexican Independence Day

October/November – Craft Shows

Tourism Board President Roe commented that she's talked to Will (Cactus Petes) and the Salt Lake Express bus will be traveling from Twin Falls to Ely and back. They will be making several stops.

This company is in five different states, so some of their routes like the one from Las Vegas will also be stopping in Jackpot. Cactus Petes will be promoting the gambling, but she would like for tourism board members to greet them.

The tourism board could hand maps and information on the many activities that they can do with their families in the town.

She will be getting a schedule and hopes to be able to include pamphlets on the buses also.

Chairwoman Hugill stated that this is a good idea.

Bruce Ririe (Jackpot Advisory Board member) commented that it will be every day, 365 days a year, one drop-off and one pickup.

Tourism Board President Roe stated that she visited the website and spoke to a representative. The first trip is on the eighteenth and can be booked now for twenty-six dollars from there to Elko or Ely. She will have more information probably at the next meeting and a schedule.

She is also going to meet with Theresa Dimmitt (Tourism Director) to make goodie bags which will include masks, hand sanitizers, maps, and website information to get people to return with their families.

## **JACKPOT EVENTS**

1. Discussion and consideration in regard to planning something for Christmas.

Tara Norris (Event Coordinator) stated that she doesn't have anything going on, but she will be working with the fire department to discuss Easter and what she can help with following any restrictions that there might be.

She hopes to plan the annual Fourth of July event since it's a few months away and people are getting vaccines. She hopes to be able to do the traditional BBQ and all activities that the town wasn't able to do the previous year.

## **JACKPOT SENIOR CENTER**

2. Senior Center operations update.

Bill Dimmitt (Jackpot Senior Center) stated that the senior center has been open for three weeks. There haven't been many people going to the senior center, but there are a few ideas that might entice people to go. One of the ideas is getting a bigger Bingo game and it will not be considered gaming because it will be free to play.

He mentioned that he was interviewed by a reporter and it went well. He watched the interview and thought it was well done. He mentioned that Theresa Dimmitt (Helping Hands) is working on a transportation grant. The opening and closing hours have changed to Monday, Wednesday, and Friday from ten to four. The hours are being adjusted according to how many people are attending.

He mentioned that many people especially the seniors don't want to wear a mask or don't want to leave their homes because they are more susceptible to covid.

Tara Norris (Event Coordinator) mentioned that the seniors love the bingo games and are always inviting her to play.

Mr. Dimmitt commented that everybody is welcome and don't have to be seniors to participate. There is coffee, water, and pastries. He's thinking that there should be fruit because it's healthier.

Chairwoman Teresa Hugill commented that there should be lunch done every few weeks for the seniors.

Mr. Dimmitt stated that the only problem with that is that there isn't a kitchen. They would have to go to Cactus Petes or Bartons.

Theresa Dimmitt (Food Bank) mentioned that an idea they had was to get canned soups from the food pantry and have a cold sandwich.

Chairwoman Hugill commented that giving warm food involves the health department and it would be better to have cold sandwiches.

Mr. Dimmitt mentioned that Marjorie (Jackpot town member) donated a small refrigerator to the senior center. There is also a phone installed and the seniors are wanting a smart television since the senior center has Wi-Fi and shows could be streamed.

## **JACKPOT FOOD BANK**

### **3. (FISH) Helping Hands Food bank update. NON ACTION ITEM**

Theresa Dimmitt (Jackpot's Helping Hands/Food Pantry) stated that she wanted to thank Shawn Burt (Jackpot Public Works Superintendent) and the public works technicians for going every month to Elko to pick up the food. This month on the way to Elko the truck broke down, but two other trucks were sent, and the food made it to the building at a good time.

When all the food arrived, there wasn't enough freezer space. The following morning there was a brand new chest freezer installed. She commented that everything she has done wouldn't be possible without the support and help of Mr. Burt and his crew, the advisory board, the fire department, community, and all the volunteers.

The 501c3 should be approved by the end of February or early March. She commented that she was on a three hour training for a transportation grant the Monica Burt (Jackpot Advisory Board member) had mentioned at other meetings. The three parts that she was interested in were the ADA van for the senior center, a box truck for the food pantry designed to pick up the food, and the operational funds for the senior center and food bank. (phone, internet, replacements, bags for the food pantry among other things)

Helping Hands is working with the Health and Welfare Department and there have been many clients requiring assistance with rent, Medicaid, Snap recertification, among other things. The health and welfare representative has been amazing, and she has connected Mrs. Dimmitt and the town clerk with other departments.

Things are working well, and the goal is to have the services needed by the town residents in the town instead of them having to drive to Elko. The next goal is to have the Department of Motor Vehicles offer their services in the town especially for the seniors. Those who are over seventy years old can't renew their driver license online and it's not a safe drive for anybody during the winter months.

Chairwoman Teresa Hugill asked Mrs. Dimmitt if there is a recertification for the people enrolled in the food pantry because there are some who may not need the food.

Mrs. Dimmitt stated that once the 501c3 is active and the food pantry starts working with the Food Bank of Northern Nevada people will need to recertify under Helping Hand's own program.

Chairwoman Hugill commented that she hates seeing people waste food and although she's seen less of it happening it's still being done.

Mrs. Dimmitt stated that people are told that any items that they don't like can be returned, taken to the post office, or the senior center for others to have. It was becoming complicated and time consuming for everybody because families needed to be called in order to make personalized boxes.

She mentioned that Helping Hand's received the Secretary of State business license.

## **JACKPOT RECREATION CENTER**

### **A. Recreation Department operations update. NON ACTION ITEM**

Beth Lamb (Jackpot Aquatic & Recreation Center) wasn't able to get the Zoom link to work so, Shawn Burt (Jackpot Public Works Superintendent) relayed the information. There have been twelve people each day in the pool. Water aerobics and swim lessons are going well. There were thirty people at the facility on Monday. Everything is going well.

Bruce Ririe (Jackpot Advisory board member) asked for the hours of operation.

Mr. Burt stated that it's ten to six. He mentioned that they replaced the impellor which was one of the problems with heating the pool. The older one was completely rotten out. He commented that the following week public works would be hosting a backflow class. There will be people from all around the state. The foyer at the recreation center will be closed, but the fitness area and pool area will remain open. He thinks there will be fifteen or nineteen people in the class.

## **JACKPOT PUBLIC WORKS**

### **1. Public Works water, sewer, landfill, streets, and operations update.**

Shawn Burt (Jackpot Public Works Superintendent) stated that as Heath Higley (Raft River) mentioned they set light poles and are waiting for the lights. They got all the cross arms that hang the lights and have made a shopping list along with the Raft River guys.

When the project is done there will be a light on the corner of where Charlie lives on Gurley and Piersanti. There will be two in that area. There will be five or six lights on Glen Doren Drive and three going towards the end of Piersanti.

They have also marked areas on Monte Carlo where nine lights will be installed. Once those are completed, they will only be doing one or two lights as they go.

Chairwoman Teresa Hugill asked if there was any information on lights being installed on highway 93.

Mr. Burt stated that he hasn't gotten any information other than that a grant has been submitted to Carson City to see if she could use those funds. He mentioned that they added an additional light in front of San Jacinto apartments and one on the last pole of the brown studios. Everything in town is pretty well lit except for a couple areas.

He commented that he's working on budgets and will be meeting with Susan (Elko Comptroller) on March fourth for a preliminary meeting. He asks that any town member or advisory board member can get with him or the town clerk to ask for things they would like to see included in the budgets. On the fourth he will know if there will be funds to do things or not.

Mr. Burt mentioned that he's currently in the process of taking some of the funds that used to be in Public Health transferred to the senior center so that it has funds throughout the year to operate.

Theresa Dimmitt (Jackpot's Helping Hands/tourism) asked when the posts would be installed on highway 93 for the banner.

Mr. Burt stated that he had all the permits, but the banner the town currently has can't be used. A new banner needs to be made and it needs to be able to withstand high winds and the weather. The banners that go across a highway have requirements.

Chairwoman Hugill commented that the current banner needs to be placed somewhere in the town.

Mr. Burt stated that they would find a place for it.

## JACKPOT SAFETY / FIRE

### 1. **Jackpot Ambulance**

- a. Jackpot Ambulance operations update.

Shelly Hester (Jackpot ambulance) stated that for the month of January there were nineteen calls, seven of which were transports.

### 2. **Jackpot Fire Department**

- a. Jackpot Fire Department operations update.

Brian Hugill (Jackpot Fire Chief) stated that they have been busy.

He commented that there would be a covid vaccine clinic for those sixty-five years and older or those that fit certain criteria. There will be approximately sixty to one hundred vaccines, but they aren't sure how many are scheduled because it's being done through the Nevada Health Centers. They originally thought they would only be doing forty-three, twenty for Jackpot and twenty for Jarbidge.

He commented that he's been on the phone trying to get things changed. The emergency manager for Elko County has been helping him to try and get more for the town. The vaccinations will start at twelve and end at two. There is a link that people can use to set up a time. It will be on a first come first serve basis.

Mr. Hugill stated that he and Shelly Hester (Jackpot ambulance) had already gotten their first vaccination. He commented that people can have a reaction which can be rough for twelve to twenty-four hours after the vaccine. There is no need to call 911.

He mentioned that the BLM still wants to partner with the fire department on the station if they can get things worked out. The BLM has a new vehicle picked out for the fire department to replace the truck that was lost last year in the fire.

Mr. Hugill commented that his crew has been helping the food pantry by dropping off the food to the senior's homes or those that don't have a vehicle. He mentioned that Theresa Dimmitt (Jackpot's Helping Hands/Tourism) has been diligently working on the AFG grant for the fire department. He received five new turnouts that were donated from the Everett Fire Department (Washington). They also sent some cool helmets.

Mrs. Dimmitt asked if she should share the link on the website in order for people to have a chance at registering. He stated that yes.

He commented that the vaccinations would be done at the clinic and they would be there with the ambulance. He and Mrs. Hester would be watching for a reaction from people and if they see nothing, they will send them on their way. He mentioned that the shot will be Moderna which is two doses.

Chairwoman Hugill asked about the time frame between the first and second dose. Mrs. Hester stated that it's four weeks, but she thinks there is a small window of time after in case something happens. It doesn't have to be exactly on the twenty-eighth day from the first vaccine.

Mr. Hugill stated that it doesn't interfere with any medications. It's more of an achy feeling and maybe a temperature.

## **Elko County Sheriff's Department**

- a. Sheriff Office operations update.

No Representatives present.

## **ACCOUNTS PAYABLE**

1. Discussion and consideration of the Town of Jackpot Accounts Payable.

Chairwoman Hugill asked about the seventeen thousand dollars in a line item.

Shawn Burt (Jackpot Public Works Superintendent) stated that it's the thirty percent down for the cost of the screen unit.

### **CORRESPONDENCE REPORT AND OTHER ITEMS OF DISCUSSION:**

1. Discussion and consideration of received correspondence.

### **CONSENT AGENDA**

All matters listed under the consent agenda are considered routine and may be acted upon by the commission with one action without extensive discussion. Any member of the commission or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

Approval of Minutes – January 14, 2021

Next Meeting Date – March 11, 2021

**Motion: Vice-Chair Shawn Mathis made a motion to accept the minutes for the Jackpot Advisory Board Meeting for the date of January 14, 2021, seconded by Bruce Ririe.** Motion passed.

**VOTE:**

Aye: Teresa Hugill  
Shawn Mathis  
Bruce Ririe

Nay:

Absent: Monica Burt  
Alex Torrero

Abstain:

### **ADVISORY BOARD MEMBERS AND STAFF COMMENTS**

This time is devoted to comments by Advisory Board Members and/or Staff for general information or update purposes. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

Bruce Ririe (Jackpot Advisory Board member) stated that the town is now functioning like a town and it's great. The reason being is because of little things that have been done. He would like to know if there is something that the board members would like to work on next. He knows there are many things in the works, like having maps made to see who owns which properties or determining if they want to be involved with the BLM and the things that need to be done. He thinks it would be nice to have a goal to work for throughout the year.

Chairwoman Teresa Hugill stated that the map was supposed to be put on the agenda, but Shawn Burt (Jackpot Public Works Superintendent) asked that it not be included until he talks to Cory. Mr. Ririe stated that he didn't have an issue with that, he would just like the board to move ahead with other things.

He mentioned that at one time the senior center and the food bank were items on the agenda and now those are moving ahead.

Chairwoman Hugill commented that the next step is to get land from the different areas to start building. She asked Mr. Burt if he knew anything about Dottys hiring.

Mr. Burt stated that there are many people asking Monica Burt (Jackpot Advisory Board member), him, other advisory board members, and Brian Hugill (Jackpot Fire Chief) regarding employment at Dottys. It needs to be made clear that Dottys, the dispensary, and dollar store have nothing to do with the town. The only reason the town was involved in the dispensary was to fight the county to lift the ordinance. The town wasn't pursuing one company over another. The town has nothing to do with the employment for any businesses. Those are all private businesses.

Chairwoman Hugill commented that she doesn't want people trespassing onto the construction site. Mr. Burt stated that people shouldn't be doing that either. He's also been aware of members of the town trying to stop progress and he's gotten calls from people wanting answers on businesses. It has nothing to do with him because it's a private business and property.

Theresa Dimmitt (Jackpot's Helping Hands/Tourism) mentioned that people should look online because most companies have their application system online.

Mr. Burt stated that his suggestion to the town and the board members is to not answer questions for businesses that they don't represent.

Mr. Ririe asked if the board members would like to discuss items that they would like to see included in the town budget.

Mr. Burt suggested that as an advisory board they request a new master plan for the town of Jackpot because he isn't sure if it was in the year 1992 or 1996 when the last one was made. He commented that many things on that master plan are obsolete.

He stated that the master plan is a study on the town, the properties, and what it has, plus town members will be interviewed to see what they would like to see in the town. The study would be beneficial.

He mentioned that the old masterplan has a design of how the park should look, but since that masterplan has been designed there is no way to make the park look that way since everything has been changed. A masterplan helps to refer back on for the following years.

Chairwoman Hugill asked who does masterplans and commented that Sheldon Mudd does properties.

Mr. Burt stated that he would look into who did the masterplan and the cost of it. He commented that Mr. Mudd is economics. He tries to help businesses come into rural Nevada. He's also got somethings in the works that may be beneficial to Jackpot.

Mr. Burt mentioned that the town is looking better than what was projected in the general fund, but the recreation fund isn't looking good because of the room tax.

Items can be included in the budget for the park or the recreation center, but there probably won't be any funds for them. He commented that if things don't look better by July the recreation center will be shut down the following year because there are no funds being generated.

He mentioned that even though there may not be funds to do projects that people would like to see in the town people should still include things. These things will be documented and, in the future, when there are funds again the town can look at doing them. He stated that he had a budget meeting on the fourth and he would have a better idea of what can or can't be done.

Chairwoman Hugill commented that she would like to continue pursuing BLM land with the help of Cory.

Mr. Burt stated that he spoke with Cory and he's still pursuing it.

### **COMMENTS BY THE GENERAL PUBLIC:**

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Tim Bruebaker (Deuces Wild Car Show) stated that he wanted to thank Shawn Burt (Jackpot Public Works Superintendent) and his crew for all their help along with Brian Hugill (Jackpot Fire Chief) and his crew. He also thanked Chairwoman Hugill and the board for allowing the car show to happen last year. It was a huge success even through all the covid restrictions.

Chairwoman Hugill asked if the car show would be at Cactus Petes.

Mr. Bruebaker stated that he's assuming there are still covid restrictions and Cactus Petes hasn't let him know that it could be on their lawn. He personally thinks that the car show has outgrown the lawn there and with the town board's permission he would like to remain at the soccer field.

Chairwoman Hugill stated that everybody could agree that it went well at the soccer field.

### **ADJOURN**

**Motion: Bruce Ririe made a motion to adjourn the meeting, seconded by Vice-Chair Shawn Mathis.** Motion passed.

**VOTE:**

Aye: Teresa Hugill  
Shawn Mathis  
Bruce Ririe

Nay:

Absent: Monica Burt  
Alex Torrero

Abstain:

Meeting adjourned at 6:58 pm.