



**TOWN OF JACKPOT, NEVADA
ADVISORY BOARD**

1146 Roulette Drive- JACKPOT, NV 89825
PHONE (775)755-2448, FAX (775)755-2439

Board Members

Teresa Hugill
Shawn Mathis
Bruce Ririe
Monica Burt
Alex Torrero

Jackpot Staff

Shawn Burt
Brian Hugill
Beth Lamb
Shelly Hester
Maria Salas

**JACKPOT ADVISORY BOARD
MINUTES**

THURSDAY, September 8, 2022

6:00 P.M. CALL TO ORDER:

The meeting of the Jackpot Advisory Board was called to order by at 6:00 pm mountain standard time on September 8, 2022, in meeting room of the Jackpot Senior Center Building, Jackpot, Nevada.

ROLL CALL:

Members Present: Teresa Hugill
Shawn Mathis
Bruce Ririe
Monica Burt

Absent: Alex Torrero

Others Present: Shawn Burt, Jackpot Public Works Superintendent
Gustavo Estrada, Public Works Lead
Theresa Dimmitt, Jackpot Helping Hands, Tourism, & SC
Kristie Wells, Jackpot Fire
Lyndsey Merryman, Jackpot Recreation Center
Stormi, McCarthy, Jackpot Combined School
Elizabeth Sivils, Jackpot Combined School
Mike Christensen, Raft River Electric

INSTRUCTIONS TO THE GALLERY:

Vice-Chairman Shawn Mathis advised the public to step to the front of the room to identify themselves and to speak clearly for the record. He stated that they should try and not speak out of turn or among themselves. If anybody has a cell phone it should be muted and if a call needs to be answered, it must be taken outside.

PLEDGE OF ALLEGIANCE:

Chairperson Teresa Hugill led the pledge of allegiance.

COMMENTS BY THE GENERAL PUBLIC:

Pursuant to N.R.S. 241.020, 2 (c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on a successive agenda and identified to be an action item.

No. Comments.

TOWN OF JACKPOT

- a. Raft River Electric Company update of the electrical service provided to the town of Jackpot.

Mike Christensen (Raft River Rural Electric) mentioned that the only outage he knew about was the one out at the golf course. There was an underground fault on the driving range that blew a fuse on the pole. The clubhouse had partial power. The guys did a troubleshoot on it and fixed it that night and the following day they fixed the fault. He talked with Brent (Golf Course) who said the air conditioner wasn't working, but Gustavo (Jackpot Public Works Lead) fixed the issue.

Chairperson Teresa Hugill stated that everything has been constant and there haven't even been any brownouts. Mr. Christensen commented that with them fixing a fuse a while back they hope that there won't be any issues, but they will be able to tell in the wintertime.

- b. Nevada Health Center update.

Kerrie Preston (Jackpot Clinic Practice Manager) was absent, no report given.

- c. Discussion and consideration to approve the purchase of a backhoe out of capital.

ACTION ITEM

Shawn Burt (Jackpot Public Works Superintendent) stated that one hundred eighty-five thousand dollars was requested in the budget to replace the backhoe. They decided to go with Sourcewell who did all the preliminary work. The old backhoe will be traded in at twenty-eight thousand dollars. The total is way under the requested budget, so they are also looking at including the added option of a trailer for thirty-eight thousand three hundred seventy-two dollars and fifty cents.

Motion: Vice-Chair Shawn Mathis made a motion to approve the purchase of the backhoe as illustrated by the quote that everybody received, seconded by Bruce Ririe. Motion passed.

VOTE:

- Aye: Shawn Mathis
Bruce Ririe
Teresa Hugill
Monica Burt
- Nay:
- Absent: Alex Torrero
- Abstain

- d. Discussion and consideration to approve the message board sign.

ACTION ITEM

Shawn Burt (Jackpot Public Works Superintendent) asked Theresa Dimmitt (Tourism) if the cost of the message board would be covered by the tourism department. Mrs. Dimmitt stated that the tourism board was granted one hundred thousand dollars for this fiscal year and there are some funds still left in the account from the last fiscal year (approximately thirty thousand). She commented that Mr. Burt suggested that the money be spent on the message board. She's not sure where it's going or how the electricity will be added to it. It's smaller than the original one they looked at, but big enough that everybody will see it.

It will have a twelve by six and a half foot message board that will have a sign on top of it saying, "Welcome to Jackpot." Mr. Burt commented that they discussed that it could be on one of the corners of the Horseshu lawn. He stated that the tourism board discussed having ads in the theater and there are billboards, but with the message board events could also be posted. This could also be used to advertise. It seems to him more cost effective in order to inform people of what is going on.

Chairperson Teresa Hugill asked him about his thoughts about asking the different businesses in the town for donations towards this sign since they could also advertise on it. Mr. Burt stated that at one time they also thought that the businesses could lease a spot on the message board and a price would be generated for the advertisement or a donation can be done.

Monica Burt (Jackpot Advisory Board member) asked if the funds generated would be returned to the tourism account, Mr. Burt stated that yes, the funds would go back into the account. Mrs. Burt mentioned that since the town would be borrowing a piece of Cactus Petes property, they should have some kind of reduced pricing for advertising. Chairperson Hugill stated that if the West Star, Barton's, and Dotty's could do a donation towards this it would be nice for them to contribute towards the town. Mr. Burt commented that they had thirty days to get with the businesses before the bid needed to be returned to the company.

Mrs. Dimmitt stated that Lytle Signs would be putting in the message board, but who would be covering the cost of running the power to it and the power bill. Mike Christensen (Raft River) stated that they could help with that, and the closest powerline would be from the Chevron. Mr. Burt commented that running the power would be a cost from Raft River and a meter could be placed at the sign. The funds generated from the advertising could be used to pay the bill, but the town would also include it in all the utilities. Mr. Burt stated that he would like for the monthly bill to be tracked, so he can add it to the budget for the following fiscal year.

Motion: Monica Burt made a motion to approve the sign as outlined in the brochure given to them and the purchase of it, seconded by Vice-Chair Shawn Mathis. Motion passed.

VOTE:

Aye: Shawn Mathis
Bruce Ririe
Teresa Hugill
Monica Burt

Nay:

Absent: Alex Torrero

Abstain:

**JACKPOT COMBINED SCHOOL
NON ACTION ITEM**

1. Jackpot Combined School update.

Elizabeth Sivils (Jackpot Combined School Art Teacher) thanked the city for their electric doorbell for their one point entry at the school. She also thanked Gustavo Estrada (Jackpot Public Works) for installing it. She mentioned that they have only had one child try to jump the fence because they were late.

She commented that it was Homecoming, and the seniors won the spirit stick. There was a volleyball game against Wells which Jackpot won on Wednesday and another game against Carlin which was taking place at the same time as the meeting. There will also be another home volleyball game on Saturday a two against Richfield, cross country will be away in Twin Falls at Sunway Park. The week prior cross country's meet was cancelled due to smoke.

Ms. Sivils stated that there was a school board meeting Tuesday where the MGT meeting was discussed. The school invites the board members and community to attend. The meeting will be about the master facilities planning which includes the buildings and grounds of the school. It will take place on September 20 (Tuesday) at five thirty in room seven of the high school. She mentioned that at the board meeting they also discussed reviving the green house which is owned by the school and grants to go towards the greenhouse.

Stormi McCarthy (Jackpot Combined School Principal) mentioned that student council is trying to revamp the greenhouse which needs a door and some hinges. The leadership student advisor can also apply for some grants. The plan is to sell the items to the community and to grow their own veggies for BBQ's.

Chairperson Teresa Hugill asked Mrs. McCarthy if there was any mention of using the outdoor classroom. Mrs. McCarthy stated that they have been, and she knows that Mr. Estrada cleaned the area a year ago.

**1. Golf Course operations update.
NON ACTION ITEM**

Brent Fleshman (Jackpot Golf Club) was absent, but the town clerk relayed the information sent via email:

I'll be unable to attend the meeting tonight. I'll be meeting with a sales rep, (that time of year). My report is as follows.

The golf course is still in fantastic shape. We are definitely slowing down now that school and hunting has started. We have just a couple of events left. Idaho Power tournament tomorrow. A couple Cactus Pete's weekend events. And a U.S. Junior Golf tournament with about 100 kids. It's in October, so I hope the weather holds for the kids.

We will start beginning our aerify process of parts of the golf course this month and into October. It helps promote the continuous healthy shape of the golf course.

The new asphalt for the staging area and walking areas around the clubhouse is being completed right now. Looks great and took away multiple tripping issues that were developing in a bad way. Thanks to Shawn for spearheading that.

Always available for questions or anything.

Many thanks,

Brent Fleshman

JACKPOT TOURISM NON ACTION ITEM

1. Tourism's operations update.

Theresa Dimmitt (Tourism) stated that the website is live and will continue being an ongoing project. Things will be updated on it and it's not perfect yet, but it's still townofjackpot.com. She encourages people to look on the website to make sure things are spelled correctly and she is still waiting for information from some departments. She mentioned that the town would be getting a message board.

JACKPOT'S HELPING HANDS FOOD BANK & SERVICES

1. Jackpot's Helping Hands Food Bank and Services update.
NON ACTION ITEM

Theresa Dimmitt (CEO Jackpot's Helping Hands /Food Pantry & Senior Services) stated that the food pantry is going strong, according to the August report eighty-three people have been served with fourteen of them being new registers. They are seeing a large number of people returning who hadn't been to the food bank for a while and she's not sure if it's because of gas prices.

The clothes closet is well stocked. They are currently not taking any clothes donations at this time. They have had families with children start using this service. The volunteers have organized the clothes and have made it easier for people to see what there is. There are incontinence products for seniors and many other things that Catholic Charities from Reno have sent.

She mentioned that transportation bus is in the parking lot at the public work's building, the job has been posted, and now they are just waiting for somebody to apply. This bus is for the community members to use for trips around town and a trip to Twin one day of the week. Once this starts operating the schedule can change.

Lyndsey Merryman (Town member) asked if there is a need for diapers. Mrs. Dimmitt stated that diapers are a huge necessity especially for the larger sizes (5 and 6) and wipes are also needed for both seniors and children. Chairperson Hugill commented that Mrs. Dimmitt should list on the website the items that Helping Hands is accepting as donations. Mrs. Dimmitt stated that she would add it to the website. She commented that there also enough winter items at this time for all ages.

JACKPOT SENIOR CENTER

2. Senior Center operations update.

Bill Dimmitt (Jackpot Senior Center) was absent. Theresa Dimmitt relayed the report. She stated that the senior center is doing well, they had double the amount of people at Bingo than they have had in a long time. It was nice to see. The poker tournaments are doing well. The way Bingo is played is that each person is given ten dimes and each card is a dime, so than people get to keep the money that they win. This is cheaper than buying the prices and the twenty dollar reward. There are also times that people put their dimes in a jar to be recycled at the next game the following week. The only time for Bingo that people didn't show up for was when it was raining.

Mrs. Dimmitt commented that her favorite day is the first Friday of each month where Jeff Young (Town member) plays live music with his guitar to celebrate any birthdays in that month. There is a dinner and cake. This a good turnout. There is food served at Bingo and poker, and breakfast on Monday mornings. The birthday dinner is from five to seven.

She mentioned that the volunteers are awesome, and they are doing a great job, plus the seniors are starting to attend.

Lyndsey Merryman (Town member) stated that somebody called the recreation center asking for Theresa and she would like to know where she can direct people to, this was in regard to rental assistance.

Mrs. Dimmitt stated that she's helped a couple people with short-term one time deal with rent. This is limited and will be stopping. The policy and procedures regarding this will be changing. She mentioned that she has applications through Elko County who offers some help for those that qualify.

JACKPOT EVENTS

3. Event operations update.

Tara Norris (Jackpot Events Coordinator) stated that pool party luau was a complete bust and it probably wont be done again in the future. Chairperson Teresa Hugill commented that maybe changing the time would help. Ms. Norris mentioned that she will be assisting the fire department with the flyer for the trunk or treat. She commented that Christmas will have a Hawaiian theme and she's talked with Tom O'Conner (Cactus Petes) regarding the Christmas dinner which they will be able to do. He will be contacting her with the price, but if they can't provide the dinner, she does have a backup option.

She has reached out to the school, and she has the count of all the children. She will be going through all the gifts before shopping for more. The day will either be December 14 or the 21st. She asked about the fireworks and apparently, they have been ordered.

Ms. Norris asked if the town would be doing the Christmas Light Contest again, Chairperson Hugill stated that she thinks it needs to be done because this year there maybe more participants.

Monica Burt (Jackpot Advisory Board member) asked if there would also be a parade because she felt bad for the students walking in the cold. Ms. Norris commented that there shouldn't have been anybody walking. Theresa Dimmitt mentioned that the seventh grade class enjoyed doing it. Chairperson Hugill stated that it was great that the school participated, Ms. Norris commented that she would involve the school again, but make it a point that no child is allowed to walk. There are no floats, people participating in the parade are encouraged to decorate a vehicle.

Chairperson Hugill mentioned that each class could decorate a Christmas tree. Vice-Chair Shawn Mathis commented that each class could decorate a mural and those can be judged. Ms. Norris stated that she would look into getting trees for the classes to decorate and they could be done and displayed at the recreation center.

Chairperson Hugill commented that she would also like to talk with the school staff and maybe some parents to get their feedback. Stormi McCarthy (Jackpot Combined School Principal) mentioned that there isn't an active PTO at this time, but a time can be set to speak with the staff. She mentioned that the children will be released two hours earlier on December 15th for Christmas break. She's not sure that there will be a lot of attendance if the Christmas party is done on the 21st. She believes the 14th will be the best time and they could include it around the winter week. Ms. Norris stated that the party would be on the 14th. Chairperson Hugill stated that the community could also vote on the winning tree. The winner will get a pizza party.

Shawn Burt (Jackpot Public Works Superintendent) stated that he would like for there to be enough gifts so that nobody feels left out especially with all the new people in the town. Ms. Norris commented that she had a list of the children per grade and that she would work on the flyer to include the date of December 14th, the time, and the different contests.

JACKPOT RECREATION CENTER

A. Recreation Department operations update. NON ACTION ITEM

Beth Lamb (Jackpot Aquatic Center) was absent, Lindsey Merrymen since school has started the high school students have been using the equipment at the recreation center. They use the facility two days per week for an hour. The P.E. teacher will also be adding a swimming section in October. The stair master has arrived, but the console hasn't. Water aerobics has started and it's the same amount of people as last year.

She mentioned that the seniors (55+ Club) will be having a meet and greet on the 19th, and they hope to have their exercise class going. The Catholic Church Confirmation went well, there were over two hundred people. There will be a baby shower on the 26th of the month and another pool party. There has been an increase of people at the recreation center, and they continue to grow. She commented that they deposited one thousand one hundred eight dollars at the beginning of September. She has enjoyed meeting all the new people who are using the facility.

JACKPOT PUBLIC WORKS

1. Public Works water, sewer, landfill, streets, and operations update.

Gustavo Estrada (Jackpot Public Works) stated that they have been crack sealing the streets before winter. The golf course pavement is being worked on along with the work being done on Dice. The paving for Dice will be finished on Saturday morning. They will also be hauling asphalt to the recreation center to fix some patches. They have fixed a few leaks at the parks and crack sealed out to the shop. They ordered some parts for the sewer heater so that they can be installed before it starts getting cold.

Mr. Estrada commented that he has been communicating with Raft River regarding some projects that they will be working on together soon. When there was the power outage, they had to deal with the issues also. He stated that they are getting ready for painting and sealing the streets, in two weeks they will close one side of Gurley one day and the other section the following day. They will also seal Poker Street. They are still working on getting the water truck put together and are still waiting on parts.

He mentioned that they dug eighteen holes for the disc golf. They also finished the new office for Betty. Lyndsey Merryman (Jackpot recreation center) commented that the public work guys also installed most of Stairmaster, but the display is missing. He introduced Betty Marquez and mentioned that they will be getting a new Scada system and he's working on getting prices for different systems. The program is for callouts for the sewer and water system.

The generator was tested to make sure it's operating well in case of power outages. They helped out a lot with the setup of the car show, it went well.

Bruce Ririe (Jackpot Board member) thanked Mr. Estrada for the communication regarding all the projects that the public works department is working on. Chairperson Teresa Hugill thanked the public works department because she knows that they have been busy, and the work is appreciated.

JACKPOT SAFETY / FIRE

1. **Jackpot Ambulance**

- a. Jackpot Ambulance operations update.

Shelly Hester (Jackpot ambulance) was absent.

2. **Jackpot Fire Department**

- a. Jackpot Fire Department operations update.

Kristie Wells (Jackpot Fire) stated that there were forty-two calls, one of them was a car fire, three of them were at the races on the airport. There were three service calls, an unintentional alarm for a smoke detector and the rest of the calls were medical calls.

Elko County Sheriff's Department

- a. Sheriff Office operations update.

Chairperson Teresa Hugill mentioned that Aitor Narvaiza (Elko County Sheriff) was in the town the previous Thursday and she would like for him to be added to the email list for meeting information or date changes. He wasn't made aware of the date change of the meeting.

ACCOUNTS PAYABLE

1. Discussion and consideration of the Town of Jackpot Accounts Payable.

CORRESPONDENCE REPORT AND OTHER ITEMS OF DISCUSSION:

1. Discussion and consideration of received correspondence.

CONSENT AGENDA

All matters listed under the consent agenda are considered routine and may be acted upon by the commission with one action without extensive discussion. Any member of the commission or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

Approval of Minutes – August 11, 2022

Next Meeting Date – October 13, 2022

Motion: Vice-Chair Shawn Mathis made a motion to accept the minutes for the Jackpot Advisory Board Meeting for the date August 11, 2022, and the next meeting date for the Jackpot Advisory Board Meeting for the date of October 13, 2022, seconded by Monica Burt. Motion passed.

VOTE:

Aye:	Shawn Mathis
	Bruce Ririe
	Teresa Hugill
	Monica Burt
Nay:	
Absent:	Alex Torrero
Abstain	

ADVISORY BOARD MEMBERS AND STAFF COMMENTS

This time is devoted to comments by Advisory Board Members and/or Staff for general information or update purposes. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

Bruce Ririe (Jackpot Advisory Board member) stated that since Theresa Dimmitt (CEO Jackpot's Helping Hands /Food Pantry & Senior Services) wouldn't be incurring certain expenses anymore if the board needs to help her with guidelines. Chairperson Teresa Hugill stated that a meeting was held earlier regarding this topic, but there will be another meeting regarding this. Mr. Ririe mentioned that there are a lot of decisions to be made and it's not fair for her because it's not easy.

Shawn Burt (Jackpot Public Works Superintendent) commented that the RCAC is working on a study regarding the water, landfill, and sewer rates, so with the town looking at purchasing the truck, dumpsters, and having employees all these things need to be accounted for. He stated that most likely there will be an increase in all three services. The infrastructure for these services is being used at a higher rate than what even he projected. Once the rate study is done there will be an increase in both commercial and residential services to cover the cost and infrastructure cost. There is money in the budget to buy the truck, equipment, and for the employees, but the RCAC is working with the town as far as the rate structure goes.

Chairperson Teresa Hugill asked if there is a timeframe. Mr. Burt stated that he nor the town clerk had any idea. He mentioned that the RCAC did this study a year ago in Montello and the rates did increase which is what he predicts will also happen in the town. The trash rate will increase because the town will supply and maintain the service. The study needs to be completed and once it's done the changes will be presented to the board for approval.

Mr. Burt mentioned that on the 27th of the month there will be the land development proposals and ranking review. This is for the twelve acres that the town has for developers. The communication with Elko isn't matching right, the previous month they were supposed to have a meeting and the project developers were supposed to be there and nobody notified project developers that the land is listed. He asks that if anybody knows of a developer who is interested to let them know or refer them to him. The land will be posted until there is a developer interested.

Chairperson Hugill asked if there were any new updates from the guy who did show up to the meeting. Mr. Burt stated that the guy who did show up was from Granite Construction and all he was doing was trying to get with the developers. He commented that he hasn't heard of any developers working on this.

He mentioned that for any developer interested there is packet which includes a request for proposal (RFP), the town reviews it, and if accepted the property will be appraised, rezoned, and deed them the property for housing development. He commented that tentatively on the 26th Love's will be breaking ground.

Monica Burt (Jackpot Advisory Board member) commented that the detailed demographic information for the Census won't be released until May 2023. They are behind getting all the information disseminated because of covid. This information is important for grant purposes and maybe other things in town. Chairperson Hugill asked that if when the town is ready to incorporate can a census be done at that time.

Mrs. Burt stated that she would research that because during covid people left the town and at least one thousand people are needed to incorporate.

In the last Census report the town was a little over nine hundred people and it would be good to have another one done even if it's a half a year one. Mrs. Burt stated that she would look into this.

Chairperson Hugill commented that she would like information from Stormi McCarthy regarding which school student's families need help for Christmas. Mr. Ririe mentioned that Cactus Petes Cares is looking for a project for Christmas also.

COMMENTS BY THE GENERAL PUBLIC:

Pursuant to N.R.S. 241.020, 2(c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on a successive agenda and identified to be an action item.

No comments.

ADJOURN

Motion: Monica Burt made a motion to adjourn the meeting, seconded by Bruce Ririe.
Motion passed.

VOTE: Aye: Shawn Mathis
 Bruce Ririe
 Teresa Hugill
 Monica Burt
 Nay:
 Absent: Alex Torrero
 Abstain:

Meeting adjourned at 7:05 pm.