



**TOWN OF JACKPOT, NEVADA
ADVISORY BOARD**

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Board Members

Teresa Hugill
Shawn Mathis
Bruce Ririe
Monica Burt
Alex Torrero

Jackpot Staff

Shawn Burt
Brian Hugill
Beth Lamb
Shelly Hester
Maria Salas

**JACKPOT ADVISORY BOARD
MINUTES**

THURSDAY, January 13, 2022

6:00 P.M. CALL TO ORDER:

The meeting of the Jackpot Advisory Board was called to order by Vice-Chairman Shawn Mathis at 6:00 pm mountain standard time on January 13, 2022, in meeting room of the Jackpot Senior Center Building, Jackpot, Nevada.

ROLL CALL:

Members Present: Teresa Hugill
Shawn Mathis
Bruce Ririe
Alex Torrero
Monica Burt

Absent:

Others Present: Shawn Burt, Jackpot Public Works Superintendent
Shelly Hester, Jackpot Ambulance
Brian Hugill, Jackpot Fire Chief
Theresa Dimmitt, Jackpot's Helping Hands & Services
Corey Rice, County Surveyor/Senior Planner Planning and Zoning
Amanda Osbourne, Elko County Manager

INSTRUCTIONS TO THE GALLERY:

Chairperson Teresa Hugill advised the public to step to the front of the room to identify themselves and to speak clearly for the record. He stated that they should try and not speak out of turn or among themselves. If anybody has a cell phone it should be muted and if a call needs to be answered it must be taken outside.

PLEDGE OF ALLEGIANCE:

Chairperson Teresa Hugill led the pledge of allegiance.

COMMENTS BY THE GENERAL PUBLIC:

Pursuant to N.R.S. 241.020, 2 (c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on a successive agenda and identified to be an action item.

Brad Hester (Jackpot Fireworks gave an update regarding the Christmas Party fireworks, every shell went off. A couple were late. However, every shell in the case went off. The finale went off great. He commented that it is hard for him to really see them from his position, he did receive a lot of positive feedback from others. He mentioned that it won't be long until the 4th of July fireworks will need to be ordered.

Bruce Ririe (Jackpot Advisory Board member) asked Mr. Hester if he could reach out to Cactus Petes, regarding donations for the 4th of July Fireworks. Mr. Hester commented that business in town have donated since the 2nd year of doing the fireworks, until Covid-19, since then funds have dried up. He asked who he should contact at Cactus Petes. Mr. Ririe replied, Sherri Summers and to send her a note through email.

TOWN OF JACKPOT

- a. Raft River Electric Company update of the electrical service provided to the town of Jackpot.

Mike Christensen (Raft River Rural Electric) stated he brought Heath Higley this week. Even though he retired last month. Mr. Christensen commented how he appreciates all the work that Mr. Higley has done and hopes the town does as well.

Mr. Christensen mentioned that Raft River will be rotating their monthly visits between himself and Chad Black, General Manager (who came last month) Richard Hall or Dallan Spencer will attend the next month. They hope to have someone here every month.

Mr. Christensen commented he knew about the big power outage a couple of weeks ago, that lasted for quite some time. He explained that the initial outage was due to the transmission coming into town on the Idaho Power side. When the power came back on, there was an issue with one of the breakers. It wasn't holding enough power. Mr. Christensen stated that some adjustments were made to the parameters of that breaker. He commented this shouldn't be a problem again. He also mentioned that at the same time a couple of fuses blew.

Mr. Christensen stated that he heard of a long bump a couple of days later and said he would look into that more. He asked if there were any other bumps. Bruce Ririe (Jackpot Advisory Board member) commented that he had to restart his computer that morning. The bump must have happened sometime between 5:00PM and 5:00 AM. He mentioned he keeps his computer on, so he knows if there is a power bump. Shawn Burt (Jackpot Public Works Superintendent) commented that someone told him this morning they had a quick power bump; however, it didn't affect any of the Public Works' operations so it must have been a really fast one. Mr. Ririe stated that Cactus Petes didn't need to start any generators for the quick bump, just restart his computer. Mr. Christensen said he would look into this small bump and would call Mr. Ririe with an update.

b. Nevada Health Center update.

Kerrie Preston (Jackpot Clinic Practice Manager) stated that starting the following month there will be covid vaccines available at the clinic every day. As soon as this happens, she will inform the town of the dates and times for the vaccine. She apologized for the delay.

Mrs. Preston commented that the clinic currently doesn't offer rapid tests, but they will be receiving a shipment. She hopes to get them by the end of the month. They are currently doing PCR testing through Labcorp. There is a delay based on the number of tests that are being performed. She will inform the town when the rapid tests are available.

She mentioned that Skylar (Jackpot Clinic Provider) will be working from home through Telehealth on Wednesdays. The clinic will still be open, people can call, or walk-in to ask questions. This will be done twice in this month; people can even be seen by him if he's working remotely from home while they are at the clinic. There is a cart at the clinic and the patient will be able to see him and vice versa. He will be able to check heart beats, ears, and any skin issues all through the cameras. This has been successful in the Nevada Health Centers locations.

Mrs. Preston stated that she would attend the meeting the following month in order to see if there is any feedback, comments, or concerns.

- c. Discussion and consideration to approve submitting an application by Love's Travel Stops & County Stores, Inc, requesting a Conditional Use Permit to operate, to operate a Travel Center to provide auto & truck fueling, a convenience store, and a quick service restaurant on APN 009-008-005. Per ECC 4-4-5 B (2) & (10) to the Elko County Planning Commission.

ACTION-ITEM

Corey Rice (Elko County Surveyor/Senior Planner) stated that Love's Travel Centers and County Stores has submitted an application to Elko County Planning and Zoning for a conditional use permit on a property that lies north of Progressive. It's on the intersection of Progressive and highway 93. He commented that he has a few conditions in his staff report and would entertain any others the Jackpot Advisory Board may have. He stated that at this time he requests the board makes a motion for the planning commission to approve the application.

Bruce Ririe (Jackpot Advisory Board member) asked Mr. Rice to explain the difference between permitted uses and conditional uses. Mr. Rice stated that typically with any type of zoning there are permitted uses and conditional uses, if it falls under the category of a permitted use, then it's permitted and there aren't any special hoops to go through.

The travel center would like a conditional use permit, hence the application submitted to the Elko County Planning Commission. If the property is sold the new owners will be required to reapply for the conditional use permit within a six month period. A conditional use permit will not move forward with the property if it were to sale. The permit is specific to the original owners and lessees.

He commented that the property is currently owned under BBC Properties.

Mr. Ririe mentioned that one thing that they have talked about is a fence to protect the students who walk back and forth to school. Mr. Rice stated that he does have a condition regarding the barrier. Mr. Rice read the condition “To have a barrier, approved by the Jackpot Public Works office, the Elko County Building and Safety and the Elko County Planning and Zoning, be constructed along the easternly boundary of this property to keep students from the adjacent school from entering the parking lot,”

Monica Burt (Jackpot Advisory Board member) asked Shawn Burt (Jackpot Public Works Superintendent) about Progressive Drive and it not being suitable for large trucks. Mr. Burt stated that he’s only seen the draft plans. Mr. Rice commented that as they go through their building permit process and grating permit process all that will be addressed.

Motion: Bruce Ririe made a motion to approve the Conditional Use Permit for the Loves Travel Center, seconded by Shawn Mathis. Motion passed.

VOTE:

Aye: Alex Torrero
Shawn Mathis
Bruce Ririe
Teresa Hugill
Monica Burt

Nay:

Absent:

Abstain

1. Golf Course operations update.
NON ACTION ITEM

The golf course is closed for the season.

JACKPOT TOURISM

NON ACTION ITEM

1. Tourism’s operations update.

Kaylee Shields (Tourism and Economic Director) stated she had the kick-off meeting with the new website. Mrs. Shields commented that she needs all the “deliverables” to them by February 11,2022. Mrs. Shields explained that what that means is that she will be contacting all the department heads to see what they want on the website for their departments.

Mrs. Shields mentioned that the Mardi Gras event, that was planned for this year will be postponed to next year. The person coordinating that event will be laid up for a couple of months and the Tourism Board voted to postpone it until 2023.

Bruce Ririe (Jackpot Advisory Board member) asked Mrs. Shields if, for example, Loves wanted to add something to the website would they be able to do that from the town. Mrs. Shields replied, yes, absolutely. Civicplus is building fifty (50) pages for the town.

Then they will train her so she will be able to build additional pages as needed.

Monica Burt (Jackpot Advisory Board member) commented that the Revize site is active and wonders if it will remain active until the new website is built. Mrs. Shields replied, no, once Revize is settled it will no longer be viewable, they will build a landing page with Go Daddy, who holds the domain, until the new website is up.

2. Social Media Manager update.

Mackenna Ririe (Social Media Manager) was absent, no report given.

JACKPOT'S HELPING HANDS FOOD BANK & SERVICES

1. Jackpot's Helping Hands Food Bank and Services update.
NON ACTION ITEM

Theresa Dimmitt (CEO Jackpot's Helping Hands /Food Pantry & Senior Services) stated that it's going well. There were many donations for the coat and clothes closet. Mrs. Dimmitt also said that eighty-three residents received food boxes in the month of December.

Mrs. Dimmitt mentioned the Helping Hands Family and Senior Services office hours would be changing to half a day on Wednesday, nine to five on Thursday and Fridays or by appointment as needed. During these hours people can come in and sign up for SNAP, Health and Welfare services, or pick up items from the clothes closet. Mrs. Dimmitt explained that the Senior Center hours will correspond to the Jackpot Helping Hands hours.

Mrs. Dimmitt stated that Jackpot Helping Hands helps local residents with several items, from DMV items, filing unemployment claims, and anything that requires internet access due to the fact that most Jackpot Residents do not have internet access, so they ask Jackpot Helping Hands for assistance.

Mrs. Dimmitt commented that Jackpot Helping Hands Non-profit needs more volunteers and more money. Tourism has allowed Jackpot Helping Hands to take over the Craft Fair in 2022 as a fundraiser. We will rent booths to crafters, and sale food and snacks, to help cover costs for the non-profit. There is also the car show fundraiser and the funds that will be generated through SNAP and grants.

JACKPOT SENIOR CENTER

2. Senior Center operations update.

Bill Dimmitt (Jackpot Senior Center) was absent. Theresa Dimmitt (CEO Jackpot's Helping Hands /Food Pantry & Senior Services) relayed the information. She stated that the senior center hours would match the Helping Hands hours of operation. (Half a day on Wednesday and nine to five Thursday and Friday or by appointment) This allows for two people to be present while the senior center is open. Donna Meyer (Activities Director) will be at the senior center, she plays cards, does the newsletter, and visits with the seniors.

Mrs. Dimmitt mentioned that due to the bad weather the Senior Center Christmas Eve party was cancelled. It will be rescheduled. All the senior food boxes were prepared and there was a great turnout with the Giving Tree. There were families who donated and families that received who were grateful and appreciative. She would like to do this again the following year with more notice.

JACKPOT EVENTS

3. Event operations update.

Tara Norris (Jackpot Events Coordinator) was absent. Chairperson Teresa Hugill relayed the information that Ms. Norris sent in an email. The Christmas Party was a success and there was a wonderful turnout. She thanked the public works department for their help and a huge Thank you to Brad Hester (Jackpot Fireworks) and his team for the beautiful fireworks. She also thanked all the homeowners who participated in the Christmas light contest along with those who participated in the parade. The seventh grade class will be having a pizza party January twenty-fifth at six thirty at the senior center. She has spoken to the school to let the children know.

JACKPOT RECREATION CENTER

A. Recreation Department operations update. **NON ACTION ITEM**

Beth Lamb (Jackpot Aquatic Center) stated that things are going steady. The facility was closed the week of Christmas and now its operating back to normal.

JACKPOT PUBLIC WORKS

1. Public Works water, sewer, landfill, streets, and operations update.

Gustavo Estrada (Jackpot Public Works) stated that they plowed snow on Christmas Eve and through New Year's. The Christmas lights have been removed. They have been working on the maintenance of things before it's time to work outside.

Vice-Chairman Shawn Mathis stated that they did a great job at removing the snow since they worked at all hours of the day.

Monica Burt (Jackpot Advisory Board member) commented that a lady at Cactus Petes told her that when she saw all the Christmas lights she cried. It was beautiful and each year there is more which she loves. She wants to thank the public work guys for all their outdoor work.

Bruce Ririe (Jackpot Advisory Board member) mentioned that he had comments from people asking how the town's streets are clearer than the ones in Twin.

JACKPOT SAFETY / FIRE

1. **Jackpot Ambulance**

a. Jackpot Ambulance operations update.

Shelly Hester (Jackpot ambulance) stated that for the month of December there were a total of twenty-four calls seventeen of which were transports.

She commented that for the year 2021 there were a total of two hundred thirty nine calls, one hundred thirty-seven of those were transports, and of those transports air medical was used for nineteen of them.

She mentioned that they have completed five new drivers to help, and she will be finishing their paperwork the following day.

2. Jackpot Fire Department

a. Jackpot Fire Department operations update.

Brian Hugill (Jackpot Fire Department) stated that together with the ambulance service and the fire department combined they did two hundred forty-eight calls. Shelly Hester (Jackpot ambulance) kept a record of the medical calls, but there were also twelve false alarms, three vehicle fires, twelve public assists, and nineteen calls for service (those include calls where people need helping moving things.)

He mentioned that he's trying to start a community EMT program. It will be similar to the paramedic program. This is to try and cut down on the locals calling 911 at the middle of the night for blood pressure checks or service calls like what they are already doing. He stated that 2021 was an interesting year with covid shutting down than people returning to work. The employers are short staffed, and the volunteers have reduced the hours at the station which means that the full-time employees are going on more calls with less people available.

He commented that since they will be having five new individuals who will be ambulance drivers the town will have three ambulances available twenty-four hours a day and seven days a week. Chief Hugill stated that he and Shelly are the head advances followed by a couple of EMT's (Kristie) (Ben). There are also others wanting to start EMT classes which will be held in the Spring.

He mentioned that they are continuing to improve with ISO.

Elko County Sheriff's Department

a. Sheriff Office operations update.

Brian Hugill (Jackpot Fire Department) introduced the new released deputy Albert who will be working in the town.

Albert Severe (Deputy) stated that he was a trooper for eleven years. He worked nine years in Wells and Jackpot, and two years in Carson City. He has now switched to being a deputy.

Mr. Hugill mentioned that Albert is accessible and approachable.

ACCOUNTS PAYABLE

1. Discussion and consideration of the Town of Jackpot Accounts Payable.

No Discussion.

CORRESPONDENCE REPORT AND OTHER ITEMS OF DISCUSSION:

1. Discussion and consideration of received correspondence.

CONSENT AGENDA

All matters listed under the consent agenda are considered routine and may be acted upon by the commission with one action without extensive discussion. Any member of the commission or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

Approval of Minutes – December 9, 2021

Next Meeting Date – February 10, 2022

Motion: Bruce Ririe made a motion to accept the minutes for the Jackpot Advisory Board Meeting for the date of December 9, 2021, and the next meeting date for the Jackpot Advisory Board Meeting for the date of February 10, 2022, seconded by Alex Torrero. Motion passed.

VOTE:

Aye: Alex Torrero
Shawn Mathis
Bruce Ririe
Teresa Hugill
Monica Burt

Nay:

Absent:

Abstain

ADVISORY BOARD MEMBERS AND STAFF COMMENTS

This time is devoted to comments by Advisory Board Members and/or Staff for general information or update purposes. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

Shawn Burt (Jackpot Public Works Superintendent) stated that the last two years have been hard on the town. The departments had to reduce their budgets due to covid, but he would like to express his gratitude to every county employee for the job that they have done in the last year, working with what their department had.

He was very impressed this year, especially with Helping Hands food bank and all the services that are offered to the seniors and town residents.

Amanda Osbourne (Elko County Manager) stated that the county received some ARPA funds, which is kind of related to covid.

In the last year the county received five million dollars and through that process the board did make some decisions the previous week on allocation of some the funds.

She commented that the board knows that there is infrastructure needs in Jackpot specifically housing. The board allocated five hundred thousand dollars to work on some housing whether it be the infrastructure or housing itself. The county will work together with Mr. Burt probably through some sort of private-public partnership to work on some of the housing stuff going on in the town. The county does expect to receive an additional five million dollars later this year. They are looking at capital improvement plans for the county taking into consideration the all the towns around the county and not just the City of Elko, Spring Creek or all the immediate areas. She will have additional conversations with Mr. Burt about the needs for the community and trying to prioritize some of those things. There will be unique funding opportunities in the next fiscal year and all that information will be forwarded to Mr. Burt.

Monica Burt (Jackpot Advisory Board member) thanked the people responsible for working on the power outage during the snow blizzard.

Chairperson Teresa Hugill presented Heath Higley (Raft River) with a card and thanked him for working with the town and attending the meetings. He will be missed. Mr. Higley stated that he enjoyed working in the town.

Chairperson Hugill stated that she appreciates everything that everybody has done. She commented that Theresa Dimmitt (CEO Jackpot's Helping Hands /Food Pantry & Senior Services) and the town clerk have done a kick-butt job. Kaylee Shields (Tourism and Economic Director) for picking up the tourism department. Chairperson Hugill commented that everybody is working hard to bring this stuff together. She appreciates Brian Hugill (Jackpot Fire Chief) the work he's doing, Shelly Hester (Jackpot Ambulance), and Brad Hester (Fireworks). This will all be pretty cool once the town can become its own entity.

Bruce Ririe (Jackpot Advisory Board member) thanked Corey Rice (Elko County Surveyor/Senior Planner) and mentioned that he's been seen many times in the last year and his efforts are appreciated along with his assistance.

Mr. Ririe along with the rest of the board members also thanked Mrs. Osbourne for her visits to the town and attending meetings.

COMMENTS BY THE GENERAL PUBLIC:

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Monica Burt (Jackpot Advisory Board member) asked if the students are still attending school full-time? Yes, Elko County school district is still going to school full time.

ADJOURN

Motion: Shawn Mathis made a motion to adjourn the meeting, seconded by Monica Burt.
Motion passed.

VOTE: Aye: Shawn Mathis
 Bruce Ririe
 Alex Torrero
 Teresa Hugill
 Monica Burt

Nay:

Absent:

Abstain:

Meeting adjourned at 6:41 pm.