



**TOWN OF JACKPOT, NEVADA  
ADVISORY BOARD**

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**Board Members**

Teresa Hugill  
Bruce Ririe  
Monica Burt  
Monique Gollihar  
Jeff Young

**Jackpot Staff**

Shawn Burt  
Brian Hugill  
Beth Lamb  
Shelly Hester  
Maria Salas  
Betty Marquez

**JACKPOT ADVISORY BOARD  
MINUTES**

**THURSDAY, November 9, 2023**

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**6:00 P.M. CALL TO ORDER:**

The meeting of the Jackpot Advisory Board was called to order by Chairperson Monica Burt at 6:08 pm mountain standard time on November 9, 2023, in the meeting room of the Jackpot Administration Building, Jackpot, Nevada.

**ROLL CALL:**

Members Present:     Monica Burt  
                              Teresa Hugill  
                              Jeff Young

Absent:                 Monique Gollihar  
                              Bruce Ririe

Others Present:       Shawn Burt, Jackpot Superintendent  
                              Betty Marquez, Jackpot Admin  
                              Theresa Dimmitt, Jackpot Helping Hands  
                              Cassie Gonzalez, Jackpot Combined School

**INSTRUCTIONS TO THE GALLERY:**

Chairperson Monica Burt advised the public to step to the front of the room to identify themselves and to speak clearly for the record. She stated that they should try and not speak out of turn or among themselves. If anybody has a cell phone it should be muted and if a call needs to be answered, it must be taken outside. She commented that everybody needs to wait their turn to speak, and the speaker needs to step-up to the podium to state his/her name and address. There shouldn't be side conversations or comments and she thanked everybody for their cooperation.

**PROCEDURE**

**Time Limits:** Public comments are welcome during the Public Comment periods at the beginning of the meeting, the end of the meeting, and during specific agenda items.

Comments made during the Public Comment periods at the beginning and end of the meeting are limited to **7 minutes** per person.

Persons with presentations or comments longer than **7 minutes** should contact the County Administrative Offices to have the item placed on the agenda for discussion. Additionally, the Chair of the Board may limit public comment during a specific agenda item. If the Chair of the Board decides to limit public comment during a specific agenda item, the Chair shall announce, prior to taking any public comments on that specific agenda item, that the Public Comments on that specific agenda item are limited to **7 minutes** per person.

### **PLEDGE OF ALLEGIANCE:**

Chairperson Monica Burt led the pledge of allegiance.

### **COMMENTS BY THE GENERAL PUBLIC:**

Pursuant to N.R.S. 241.020, 2 (c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on a successive agenda and identified to be an action item.

No Comments.

### **TOWN OF JACKPOT FOR POSSIBLE ACTION**

E1. Discussion and consideration to approve the letters that will be sent to the Nevada governor and also to the Elko County Commissioners.

#### **ACTION ITEM**

Chairperson Monica Burt stated that if each board member wrote their own letter to all the people that are included in a list of twelve or more people (legislators, governor, deputy governor, and many others) than they could send them on their own. If they would like to send the letters as a group than it will need to be approved and it would entail reading all the letters sent to each person on the list. Sheldon Mudd (NNRDA) provided the list, and she added the addresses. When she was getting the physical addresses, she noticed that everybody prefers that letters be emailed. The website is the governor's and there is an area where things can be shared with him. Chairperson Burt mentioned that she was going to email out letters and also mail some. Mr. Mudd recommends that letters be sent out every three months. She commented that this item no longer needs to be an action item since everybody will be sending their own letters.

The town clerk asked Chairperson Burt, if possible, to skip to Events since Kristie Wells (Events) was on a time limit. Chairperson Burt agreed and proceeded to the event section.

E2. Discussion and consideration to approve the letter that will be sent to Gaming and Leisure Properties asking them to consider selling property to the Town of Jackpot so it can be used for property development.

#### **ACTION ITEM**

Chairperson Monica Burt tabled this item because Vice-Chairperson Bruce Ririe who is overseeing this project was absent.

E3. Discussion and consideration to review the operational study for the recreational center regarding business operations, operational hours, and staffing.

**ACTION ITEM**

Betty Marquez (Town Administration) stated that the forms each board member received included the busiest week from the months on the sheet. The highlighted areas show where every aspect of the facility is being used at the same time. The data shows that the pool isn't really used. The numbers listed are the amounts of people present. The recreation center is broken down into three categories fitness, other (visitors), and pool. Chairperson Monica Burt commented that there is a week where the pool wasn't used at all. Teresa Hugill (Jackpot Advisory board member) mentioned that she thought it was being used a lot more, she asked about water aerobics. Mrs. Marquez stated that the numbers include any water aerobics activity along with when the school has used it also. The school has transitioned from using the pool to using fitness equipment. The times of usage varies both in the morning and afternoon, so the idea moving forward is to open from 11am to 7pm, closing additional days, and opening the pool when there is staff because some people are leaving, the fulltime position transitioning to part-time is going to limit what can be done along with sports because some employees won't be able to work. Chairperson Burt asked how many employees there are working, Mrs. Marquez stated that there are five current employees, but one would be leaving, and Beth Lamb (Jackpot Aquatic and Recreation Center Supervisor) will be changing to part-time. The others are all high school students who are sixteen or seventeen years old and there is a fifteen year old who can't work alone. The others can work any time before 10pm. This is all part-time work. Chairperson Burt mentioned that because of all the logistics with staffing there have been times when Mrs. Marquez, Theresa Dimmitt, the town clerk, or the public works technicians have had to cover some hours at the recreation center. Mrs. Marquez stated that it's sporadic, but it has happened. She thinks that things need to be condensed at the recreation center and have it slowly rebuilt. There will be a notice posted that there are changes with the operation hours and what is available for use because of the staff. She thinks it's better to have the weekends open because of the children being out of school and the students being able to work. The weekdays are what will be affected. Monique Gollihar (Jackpot Advisory Board member) asked if there was an idea of what will be done. Mrs. Marquez stated that there is, but it's all a coin toss because it depends on what can be done with the student employees. There is somebody who has been offered a job at the recreation center, but he can't be reached. He is an adult, and the idea is to get others that aren't high school students, but also not taking away from student employees. Chairperson Burt commented that the pay is \$8.25 per hour, and she wonders if this can be increased. Mrs. Marquez stated that it's being looked at, but can't be promised because it's a non-profit government facility that doesn't necessarily have to follow the traditional labor laws. There may be some flexibility for an increase once the fulltime position is dissolved, but it isn't promised. Chairperson Burt asked if there were any activities during the summer and Mrs. Hugill asked about the food program. Mrs. Marquez stated that to her understanding things had been cancelled up until now and the school did a food program, so she thinks that is the reason why the recreation center didn't do it. Matt Merryman (Jackpot Town member) commented that there were swim lessons. Mrs. Marquez commented that Ms. Lamb was attending the meeting via Zoom and could add to the discussion if she felt the need. Chairperson Burt commented that if maybe more things were offered that would encourage more attendance. Mrs. Marquez stated that she thinks so, and it's a matter of looking at things and starting again. It will be a process. Chairperson Burt asked if the school wants to continue doing the food program or if the recreation center is supposed to do it.

The town clerk commented that Mrs. Lamb typed in the chat box that she did spring break activities and swim lessons. Chairperson Burt stated that they would like to know about the food program and if the school did it because the recreation center wasn't offering it, or they are taking it over. Mrs. Marquez stated that she would need to find out about this with school. Mrs. Hugill commented that the recreation center has always done it since her children were small and it's the first year that it hasn't been done. Theresa Dimmitt (Jackpot Helping Hands & Senior Services) mentioned that the school was extended the lunch to go meals and because of the funding they were able to offer the food program and so it didn't have to be done at both facilities from her understanding. The town clerk mentioned that Mrs. Lamb typed in the chat box that that there was a swim meet in March, snacks in the afternoon, and there were activities, but nobody showed up. The board asked if this was advertised. Mrs. Lamb typed in the chat that it was advertised on Facebook and there were flyers. Mr. Merryman mentioned that the swim lessons and other things were advertised on the Facebook page. Chairperson Burt commented that when she looked, she didn't see anything. Mrs. Hugill asked if the board was deciding what they were doing at this meeting. Mrs. Marquez stated that no. Shawn Burt (Jackpot Town Superintendent) mentioned that the board needed to vote on the position being part-time, but Mrs. Marquez and Mrs. Hugill stated that this had already been voted on. Chairperson Burt commented that the board did decide to do the part-time position. She knows it costs a lot to keep it open and if it's not being utilized, Mrs. Hugill commented that this will be until the needs are changed. Gustavo Estrada (Public Works) stated that the company MHI was in the town fixing the dectron unit which is fourteen years old. The town spent ten thousand dollars last year to get it fixed, but with the humidity and everything else it's starting to have problems and the MHI tech recommends that the unit be upgraded which can cost from two hundred to three hundred thousand dollars. This is something to think about because it will need to be included in the budget. Mrs. Hugill asked if this is something that can be fixed. Mr. Estrada stated that it gets fixed, but eventually it breaks down again because it's a mix of electronics, water, metal, and that it's fourteen years old. Chairperson Burt stated that the board would then have to look at budgeting either two hundred or three hundred thousand dollars for the pool the following year. Mr. Burt mentioned that the dectron unit was supposed to be replaced five years ago, but the company upgraded some of the system which bought the town five more years and at that time the cost to replace the system was three hundred and fifty thousand dollars which means now the price is probably closer to either four or five hundred thousand. Chairperson Burt commented that this is something that will need to be looked at, especially for the following years budget. Chairperson Burt asked if the recreation center is busier eleven to seven. Mrs. Marquez stated that not necessarily, it isn't the peak times, but this is what used to be the hours. She thinks it's doable to open in the morning and then in the afternoon, but school students who are staff won't be available to work in the morning and since the full-time position is going to part-time everybody can only work nineteen hours per week. This will limit what can be done, most of the things can be done after three forty, which is when the schools are out or once they are done with sport practice. Mrs. Gollihar stated that it's rough to only have high school students as employees and things could be different if an employee wasn't a high school student. Chairperson Burt commented that the rate of \$8.25 per hour makes it difficult. Mrs. Marquez stated that it's a challenge with that hourly rate and that it's part-time. Chairperson Burt asked Mrs. Marquez if she had a schedule for the hours based on the student employees.

Mrs. Marquez stated that she collected all the availability for everybody, and she came up with something, but it's covering more of a five to four day week just because there is the risk of somebody being absent and based on the amount of people who can work it can't be kept open all six days of the week.

Mrs. Hugill commented that closing it on Sunday and Monday would help. Chairperson Burt stated that it would be open Tuesday through Saturday. Mrs. Marquez commented that she thinks the main days are Friday and Saturday. She knows the recreation center has been closed in the past half day on Friday, but she has no data to see any numbers since it was closed. It makes it challenging to see what could've been because school is closed on Fridays, and it would be a matter of giving Friday's a try to see if it will work. Mrs. Gollihar mentioned that the best days for high school students to work are Fridays, Saturdays, and Sundays. The days that the high school students are available to work are the days that there will be complete services at the recreation center both gym and pool areas. The other days of the week the gym will be available in the morning and the pool will be available until after four. Chairperson Burt asked if the recreation center would be open on Sundays and Mrs. Marquez stated that it would be closed because of church and other things happening she doesn't see Sunday's being a busy day for the recreation center. Chairperson Burt stated that it would be Tuesday through Saturday and some morning hours and some afternoon hours. She asked Mrs. Marquez if she would be trying it that month and if she would report to them in December. Mrs. Marquez stated that she would talk to everybody the following week to see what they have going on and if there is a new hire, the new hours will begin on the 20<sup>th</sup>. Chairperson Burt commented that Mrs. Marquez could report on everything in December.

No action was taken.

E4. Discussion and consideration to approve the letter that will be sent out to Fire Trucks Unlimited and Bakersfield Renewable Fuels.

**ACTION ITEM**

Chairperson Monica Burt read both letters that thanked the companies mentioned above for their help and cooperation in the purchase of the fire apparatus.

**Motion: Teresa Hugill moved to accept them, seconded by Monique Gollihar.** Motion passed.

**VOTE:**

Aye: Monica Burt  
Teresa Hugill  
Monique Gollihar

Nay:

Absent: Jeff Young  
Bruce Ririe

Abstain:

E5. Discussion and consideration to approve the letters sent to Raft River and CoBank for their donation to Jackpot's Helping Hands.

**ACTION ITEM**

Theresa Dimmitt (Jackpot Helping Hands and Senior Services) stated that the letters have been written, but they won't be approved. She needs signatures for them. She mentioned that full turkey Thanksgiving boxes will be sent out. Each box has a card that says Happy Thanksgiving and that the box is possible due to the donation from Raft River and CoBank. She thinks it's important that the people receiving the boxes know that Raft River was a big part in the donation.

The turkey's will be picked up Tuesday morning and they will be given out Tuesday and Wednesday. Chairperson Monica Burt asked how many families were being served. Mrs. Dimmitt stated that forty-one families would be receiving the Thanksgiving box. They have also started getting names for Christmas boxes and there are currently over twenty people signed up for those, but they anticipate more.

### **RAFT RIVER RURAL ELECTRIC COMPANY**

#### **NON-ACTION ITEM**

Raft River Electric update.

Mike Christensen (Raft River Rural Electric) stated that they responded to one outage the previous week and it was for Dotty's Casino. It ended up being their main breaker, so the issue was on the customer's side. They finished the tree trimming project on Piersanti and Gurley. It looks safer and there shouldn't be any issues as far as power there. They have done a few projects for other people, and they also helped install the service for the new message board sign. He asked if there were any other power outages that they don't know about. The board commented that they just knew about Dotty's.

### **NEVADA HEALTH CENTER**

#### **NON-ACTION ITEM**

Nevada Health Center update.

No Representatives were present.

### **JACKPOT COMBINED SCHOOL**

#### **NON-ACTION ITEM**

Jackpot Combined School update.

Genesis Mendoza (Jackpot Combined School) stated that they would be having their Thanksgiving luncheon for students and parents on the 16<sup>th</sup>. It will be five dollars per meal, this is something that didn't have to be done this year, but the principal decided that it should be done. There will be a Christmas concert again this year, she's just not sure about the date. The Christmas break for the students will be from December 25<sup>th</sup> to January 8<sup>th</sup>. The parent teacher conferences went well and quite a few high schooler parents show up. The school is doing Friday lunches except on certain holidays. There is talk about this being removed or only being done on certain days, the school board is trying to figure this out because in other schools there has been a waste of food. The school will be making the Christmas trees like they did last year. Chairperson Monica Burt commented that she hopes the Christmas concert isn't on the same day as the Town's Christmas party.

### **JACKPOT EVENTS**

#### **FOR POSSIBLE ACTION**

Discussion and consideration to review the plan for the Town Christmas party.

#### **FOR POSSIBLE ACTION**

Kristie Wells (Jackpot Events) stated that she is trying to organize the Christmas party and she would like to get their opinion on maybe not doing the prime rib dinner and maybe doing chili. She knows that to go from prime rib to chili is going to upset many people. She is thinking of doing a turkey dinner, mashed potatoes, and green beans. It won't be the prime rib dinner, but it also won't be chili.

Chairperson Monica Burt commented that in the past they have just done hot chocolate, hot chocolate and chili, prime rib, and just turkey. Ms. Wells mentioned that she remembers the chili at the park, but Tara Norris (Previous Event Coordinator) and many others in the town have done a fantastic job of taking the time to build up the party, she doesn't want something that is a big deal dropped drastically. This is the reason why she would like their input, especially since she wants to stay within the budget. Chairperson Burt asked the date for the Christmas party and the other board members stated that it would be the thirteenth which is a day prior to the next advisory board meeting, so they need to figure things out because there won't be a second meeting in November because it would fall on the week of Thanksgiving, and everybody is busy. She commented that the cost of food along with everything else has increased and usually there is a lot of food left over. Ms. Wells mentioned that if people are eating the food, it's great, but most of it was found in the garbage. Chairperson Burt agreed and that this is the reason for maybe only having hot chocolate and cookies, but she would prefer the dinner. Ms. Wells understands that the town would like to lower the cost because prime rib is expensive, but it's a drastic drop from prime rib to chili and cocoa. Teresa Hugill (Jackpot Advisory Board member) mentioned that the Christmas dinner has turned into a tradition, and she doesn't want to see it ruined either. Monique Gollihar (Jackpot Advisory Board member) commented that the potluck aspect of the party needed to be portrayed more, so that there is more food. Betty Marquez (Jackpot admin) mentioned that the town doesn't pay for prime rib, the order includes roast beef, but Cactus Petes has gifted the prime rib. She is currently working with Coral (Cactus Petes) to try and figure out the amounts that could be ordered to reduce the cost. The typical amount that has been ordered in the past is for two to three hundred people and maybe this year it could be for one hundred to one hundred fifty people since there is usually a lot left over. When they looked at the cost of making the chili and cookies it also turned out to be pricey. Ms. Wells commented that she is also looking at going to the businesses in the town that aren't corporate to try and get food donations or at a reduced price for the Christmas party. She's trying to make everything work while making everybody happy and being within budget. Chairperson Burt asked about the budget for the Christmas party. Shawn Burt (Jackpot Town Superintendent) commented that it's five thousand dollars and to try and stay at that amount. Chairperson Burt stated that if everything could be done within budget including any donations from businesses that they should keep the dinner.

Ms. Wells mentioned that previous dinner costs were roughly twenty three hundred dollars, but there are also Christmas presents, the school Christmas trees, gingerbread houses out of cardboard, and the music cost. There will be three life size gingerbread houses. Chairperson Burt along with Mrs. Gollihar and Mrs. Hugill agreed that if everything stayed under or on budget then Ms. Wells should do everything like in past Christmas parties. Mrs. Gollihar reiterated that the potluck aspect should be emphasized so that people are inclined to bring other types of food. Chairperson Burt commented that no action is needed on this item just as long as it's kept under budget. Mrs. Marquez mentioned that the board also needed to decide on whether the town would be moving forward with the light decoration contest because this is another cost that would be incurred. The contest includes the apartment, house/trailer, and the float. Mrs. Hugill stated that she didn't want to eliminate this because the contest has only been held a couple of years. Mrs. Gollihar mentioned that the contest encourages people to decorate their homes. Ms. Wells stated that the theme would be a traditional Christmas, Larry Lineberry would be doing the music which he will be submitting an invoice for.

He donates his time during Easter. Ms. Wells commented that along with music there will be indoor caroling/Christmas karaoke since karaoke is a hit at Bartons.

**CORRESPONDENCE REPORT AND OTHER ITEMS OF DISCUSSION:  
NON ACTION ITEM**

1. Discussion and consideration of received correspondence.

No Correspondence.

**CONSENT AGENDA  
ACTION ITEM**

All matters listed under the consent agenda are considered routine and may be acted upon by the commission with one action without extensive discussion. Any member of the commission or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

Approval of Minutes – DRAFT Jackpot Advisory Board October 24, 2023  
(This material is available upon request.)

Next Meeting Date – December 14, 2023

**Motion: Teresa Hugill moved to approve the minutes from the last meeting and the next date, seconded by Monique Gollihar.** Motion passed.

**VOTE:**

Aye:	Monica Burt
	Teresa Hugill
	Monique Gollihar
Nay:	
Absent:	Jeff Young
	Bruce Ririe
Abstain:	

**ADVISORY BOARD MEMBERS AND STAFF COMMENTS:  
NON ACTION ITEM**

This time is devoted to comments by Advisory Board Members and/or Staff for general information or update purposes. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

Chairperson Monica Burt asked if the sign would be going up in the week. Gustavo Estrada (Public Works Lead) stated that the hole would be dug Monday, the fittings and maybe the actual pole will be put in and the concrete will need to cure for so many days before the sign can be placed. Once that is set, they will run power, Raft River will turn it on. Chairperson Burt commented that maybe by the next meeting the sign may be up.

She mentioned that the sign is at the liquor store, and she saw that the liquor store is up for sale, so she wonders if there will be problems with that. Mr. Estrada stated that documents have been signed.

**COMMENTS BY THE GENERAL PUBLIC:**

**NON ACTION ITEM**

Pursuant to N.R.S. 241.020, 2(c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on a successive agenda and identified to be an action item.

No Comments.

**ADJOURN**

**ACTION ITEM**

**Motion: Teresa Hugill moved to leave, seconded by Monique Gollihar.** Motion passed.

**VOTE:**

Aye: Monica Burt  
Teresa Hugill  
Monique Gollihar

Nay:

Absent: Jeff Young  
Bruce Ririe

Abstain:

The meeting adjourned at 6:44 pm.